

TRO DEPARTMENT

INTRODUCTION

Electrical (TRO) department has following core functions.

1. Provision of Loco Pilots and Asst. Loco Pilots for running of all types of trains and monitoring running of trains.
2. Monitoring Electric locomotives in terms of attachment planning as per link, troubleshooting in case of problem, right direction movement planning for overdue & defective locomotives.
3. General check, trip inspection, safety checks and troubleshooting of locomotives running in Ratlam Division.
4. Cadre management of Loco pilot category staff including transfer, promotion, training and medical.
5. Complete upkeep and management of running rooms at Ratlam, Ujjain, Indore & Chittorgarh for ensuring proper crew rest.
6. Complete management of working of lobbies at Ratlam, Ujjain, Indore, Chittorgarh & Dr. Ambedkar Nagar including booking of crew.
7. Monitoring of crew and loco running online by TLC.
8. Compliance of all instructions as directed by HQ.

NORMS OF TRO ORGANISATION

A) TRACTION LOCO CONTROL ORGANISATION.

The organization is headed by CTLC (Chief traction Loco controller). TLC organization is working round the clock i.e. in three shifts. This organization manages the crew at interchange point and a movement of AC Electric Locos on RTM division and carries all A.C. Traction control, liaison and statistical compilation activity.

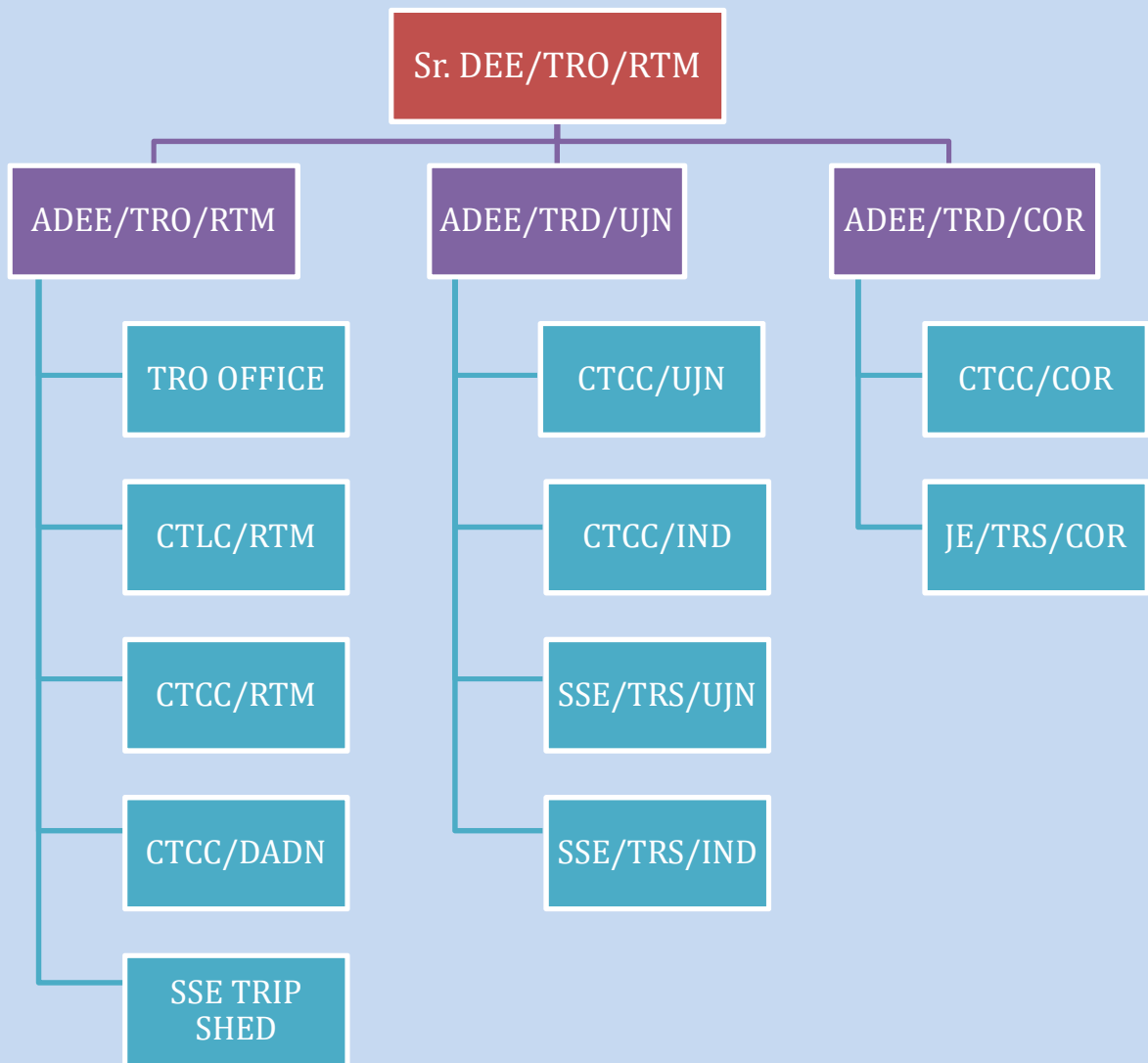
B) TRIP SHED ORGANISATION.

There is one A.C. loco trip shed in RTM. The trip shed is controlled by Sr. Section Engineer and is assisted by JE and other technicians in individual shifts. In RTM trip shed, trip inspection and general checking of the loco is carried out and minor loco defects are attended. Normally 2 to 4 locos are trip inspected in a day.

C) CHIEF TRACTION CREW CONTROLLER

This organization is headed by one (Chief Traction Crew Controller) CTCC assisted by TCCs in shifts normally. This organization is responsible for crew booking. They arrange the crew booking for goods/Mail/Express trains as per advice of traffic department. There are 5 crew booking lobbies under Sr.DEE TRO (i.e. at Ratlam, Ujjain, Indore, Chittorgarh & Dr. Ambedkar Nagar). CTCC is also looking after the running room and provides the amenities to crew.

TRO ORGANISATION TREE



Manuals for Employees & Officers

Following are the manuals that are used to discharge duties of Employees & Officers:

1. General & Subsidiary rules,
2. Operating Manuals.
3. Accident manuals.
4. ACTM
5. Letters that are issued time to time by HQ and division.

Power & Duties of TRO's Staff.

1	Sr.DEE/TRO/RTM	Over all in charge of TRO organization for RTM Division.
2	ADEE/TRO/RTM	Controlling officer for TRO Organization RTM.
3	ADEE/TRD/UJN	Controlling officer for TRO Organization UJN, IND & DADN
4	ADEE/TRD/COR	Controlling officer for TRO Organization COR
5	CTCC/RTM	Controlling supervisor for RTM loco crew lobby, Running room & CTCC office.
6	CTCC/UJN	Controlling supervisor for UJN loco crew lobby, Running room & CTCC Office.
7	CTCC/IND	Controlling supervisor for IND loco crew lobby, Running room & CTCC's office.
8	CTCC/DADN	Controlling supervisor for DADN loco crew lobby, & CTCC's office.
9	CTCC/COR	Controlling supervisor for COR Loco crew lobby, Running room & CTCC's office.
10	CTLIC/RTM	Controlling supervisor for TLC office RTM.
11	SSE/ELTS/RTM	Controlling supervisor for Trip Shed RTM
12	SSE/TRS/UJN	Controlling supervisor FOR TRS Staff at UJN.
13	SSE/TRS/IND	Controlling supervisor FOR TRS Staff at IND
14	JE/TRS/COR	Controlling supervisor FOR TRS Staff at COR

Crew booking Lobby

Integrated crew lobby was established with following feature:-

1. Sign on/Sign off of LP, ALP & Guard is being done on CMS Kiosk.
2. CCTV camera has been provided at lobby for monitoring of breathe analyzer test of running staff at the time of Sign-On/Sign-Off.
3. Comfortable Rest Room with Sofa sets has been provided for LP, ALP & Guard.
4. Air conditioning facility was available at lobby.
5. Train charting, safety slogans etc. are being displayed on lobby.

Crew booking lobby Ratlam



Crew counselling room at Ratlam



Crew booking Lobby Ujjain



Crew booking Lobby Indore



Crew booking Lobby DADN



Crew booking Lobby COR



Running Rooms

The management of R/Room has been outsourced resulting in following improvement in compliance to RSRC recommendations:-

- Fresh linen is supplied to each Occupant.
- Improved Hygienic conditions because of high standard of cleaning
- Efficient and better Catering Service.
- Garden has been developed with lighting which gives pleasant atmosphere to running staff
- Auto-change over to Emergency supply is available whenever supply is interrupted.
- Mediation Room has been provided where occupants can practice mediation & Yoga to maintain good health.
- All the modern facilities are available including reading room, mediation room, Refrigerator, washing m/c, Electric Iron, R.O. water, leg massager, Micro wave oven etc.
- Reading Room is provided with regional Newspapers & Magazines.
- P&T auto phone and Rly. Auto phone is provided.
- Bedside lockers have been provided for each crew.
- Dust Bin provided in each room.
- Magazine & Newspaper stand provided.
- Shoe stand provided in each room

RUNNING ROOM RTM

GARDEN, MEDITATION ROOM, DINNING HALLS



MODEL ROOM, OPEN AREA, READING CUM ENTERTAINMENT ROOM



Running Room UJN

GARDEN, DINNING HALLS, BED ROOM & KITCHEN



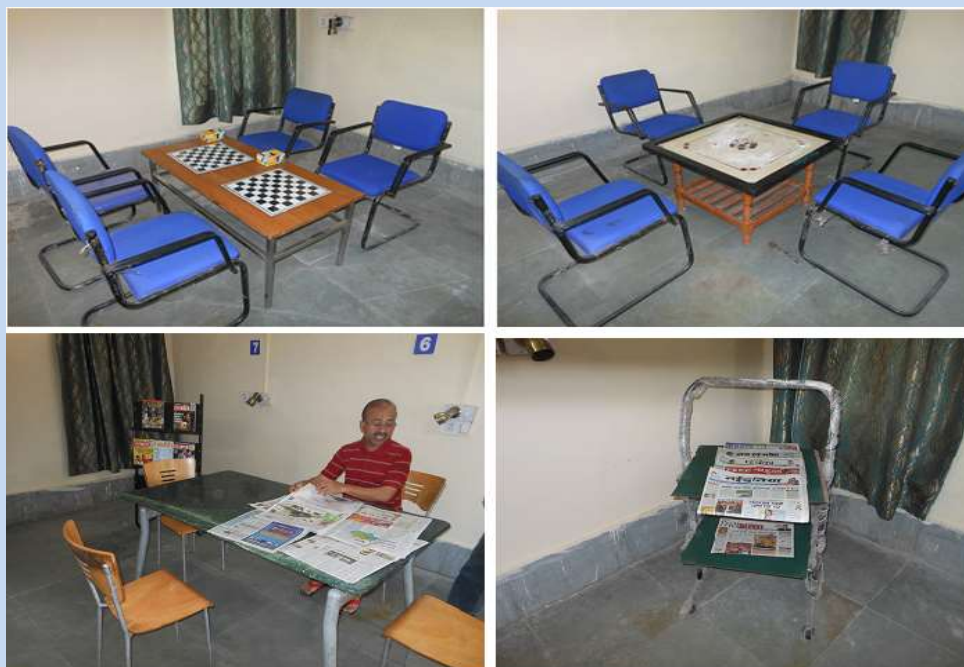
READING AND &MEDITATION ROOM



RUNNING ROOM IND



READING & ENTERTAINMENT ROOM



RUNNING ROOM COR



READING & ENTERTAINMENT ROOM

