

Medical Department (Ratlam Division)

Information in reference to section 4 (1) (b) of RTI ACT-2005

Sub Swetion	Information sought	
4 (1) (b) (i)	The particular of its organization, functions and duties.	Duties and Responsibilities - Introduction, The following list of duties provides broad guidelines of the activities to be undertaken by the different categories of staff. However all activities directly or indirectly related to the delivery of health care to the beneficiaries including multi- skilling and multipurpose activities with due approval of the competent authority, whenever needed, will constitute legitimate duty even though not specified in the list. This list is not exhaustive. All staff should carry out duties assigned to them by their superiors even though such duties do not find place in this Section. The details of the duties and responsibilities of the various categories of staff : - The duties and Responsibilities of the various categories of staff are given.
4 (1) (b) (ii)	The power and duties of its Officers & employees	Officers: Act as per the schedule of powers delegated by Railway Board and carrying out all works related to train Medical . Staff : All Medical staffs have to perform duties as laid down under the various rules and regulations specified in the in the Manuals, Rules hooks, Circulars etc, from time to time.
4 (1) (b) (iii) 4 (1) (b) (iv)	The procedure followed in the decision making process including channels of supervision and accountability. The norms set by it for the discharge of its function.	Procedure followed as per general and subsidiary rule. Medical manuals, Accident manuals, station EMR working rule. In addition policy circulars/ important letters/instruction, Joint procedure orders etc. issued from Rly Board, Zonal Rly & Divisional office from time to time.
4 (1) (b) (v)	The rules, regulations, instructions, manuals held by it or under its control or used by his employees by discharging its Functions,	As per general and subsidiary rule, Medical manuals, Accident manuals, station EMR working rule. In addition policy circulars/important letters/ instruction/Joint procedure orders etc. issued from Rly Board, Zonal Rly & Divisional office from time to time.
4 (1) (b) (vi)	A statement of the categories of documents that are held by it or under control.	As per general and subsidiary rule, Medical manuals, Accident manuals, station EMR working rule. In addition policy circulars/important letters/instruction/Joint procedure orders etc. Issued from Rly Board, Zonal Rly & Divisional office from time to time.
4 (1) (b) (vii)	The particulars of any arrangement that exists for consultation with or	

	representation by members of the public in relation to the formulation of its policy or implementation thereof	Not applicable
4 (1) (b) (viii)	A statement of the boards, councils committees and other bodies consisting of two or more persons constituted as it part or for the purpose of its advise and as to whether meeting of those boards, councils, committee and other bodies are open to the minutes of such meetings are accessible for public.	Not applicable
4 (1) (b) (ix)	A directory of its officers and employees	Click here (Annexure) to see directory.
4 (1) (b) (x)	The monthly remuneration received by each of its officers and the employees, including the system of compensation as provided in its regulations.	It is decided by ministry of finance and ministry of railway to the specific grade of officers and staff. The item is under purview of accounts and personnel department.
4 (1) (b) (xi)	The budget allocated to each of its agency, including the particular of all plans, proposed expenditure and reports on disbrsment made.	Not applicable
4 (1) (b) (xii)	The manner of execution of amount allocated and the details of beneficiaries of each program.	Not applicable
4 (1) (b) (xiii)	The particulars of concessions, permits or authorizations granted by it.	Not applicable
4 (1) (b) (xiv)	The details in respect of the information, available to or held by it reduced in an electronic from.	Public Time Table.
4 (1) (b) (xv)	The particulars of facilities available to citizens for obtaining information. including working hours of a library or reading room, if maintained for public use.	-----
4 (1) (b) (xvi)	The names, Designation and other particulars of the public information officers.	Public information officer Dr. Mahendra Kumar Tatwade (Addl. Chief Medical Superintendent – DRH/RTM) Appellate Authority Mr. Asfaq Ahmed Additional Divisional Railway Manager - RTM Contact no- 07412-243212 .
4 (1) (b) (xvii)	Such other information as may be prescribed, and there after update this publications every year.	Information related to public time Table is updated and available on the Website of Western Railway. www.wr.indianrailways.gov.in

MEDICAL DEPARTMENT

RATLAM DIVISION

Dr.Simmi Gupta
CMS

Divisional Railway Hospital	Health UNIT	
1. Dr.Anamika Awasthi ACMS/(Admin)	1. HEALTH UNIT-COR Sanction Cader -1 Dr. Lokesh Jain DMO/COR	6. HEALTH UNIT-DADN Sanction Cader -1 Dr. Dharmesh Banodha CMP/DADN (06.09.2023 to 05.09.2024)
2. Dr. Avinash Chandra ACMS /RTM	2. HEALTH UNIT-NMH Sanction Cader -1 Dr. Ranjana Singhal Sr.DMO-Gync-NMH	7. HEALTH UNIT-RTM Station Sanction Cader -1 (Vacant)
3. Dr. M.K. Tatwade ACMS/RTM	3. 1. Dr. Umesh Rai CMP/UJN (24.06.2023 to 23.06.2024)	8. HEALTH UNIT-DHD Sanction Cader -1 Dr. Chandra Prakash CMP/DHD (10.10.2023 to 09.10.2024)
4. Dr. Avadhesh Awasthi Sr. Consultant -RTM	4. HEALTH UNIT-NAD Sanction Cader -1 Dr. Ankita Mehta DMO Gynecologist/NAD	9. HEALTH UNIT Sanction Cader -0 Ghatla-RTM Temporary closed
5. Dr. Deepak Saklecha DMO /H&FW-RTM	5. HEALTH UNIT-IND Sanction Cader -1 Dr. Soumya Priydarshini DMO/IND	
6. Dr. Nimisha Joshi DMO/Pediatric.-RTM		
7. Dr B. Haricharan DMO/Surgeon/RTM		
8. Dr. Abhishek Joshi ADMO/RTM		
9. Dr Lena David ADMO/Surgeon/RTM		
10. Dr Ashish Mishra CMP/RTM (30.12.2023 to 29.12.2024)		