



Chief Commercial Manager (PS & Catering)
2nd Floor, Commercial Department,
Station Building, Head Quarter Office,
Churchgate, Mumbai – 400 020.
Telephone no.: 022 676 22592
Email: shortlistingwr@gmail.com

SUPPLIERS' REGISTRATION FORM

(For supply of PAD items & Packaged Drinking Water (at other than Rail Neer mandatory stations) to licensee operated catering units over Western Railway)
(Cost of Form Rs. 10,000/- is non refundable)

M/s _____

Address: _____

Telephone: _____

Mobile: _____

Email: _____

INSTRUCTIONS TO THE APPLICANTS & GENERAL TERMS & CONDITIONS

1. Suppliers' Registration Form is available at Western Railway website www.wr.indianrailways.gov.in. **Please read the instructions before applying.**
2. The mode of application is offline only. Applicants needs to submitted filled application form along with requisite documents, application form cost at the address mentioned in form.
3. Suppliers' Registration Form contains 14 pages. Applicant should sign all pages of application form with stamp & seal. Application must be signed by Proprietor/Partner/Director or any person authorized on their behalf by Proprietor & Partner and in case of Company, authorized by Board Resolution. **Applicant must submit copy of PAN Card of authorized signatory.**
4. Applicant should fulfill eligibility criteria of turnover mentioned in **Annexure – I** for the each preceding last two completed financial years on the date of application.
5. Categories of Shortlisting for PAD items:
Category 'A': The firms/companies shortlisted in category 'A' will be allowed to supply PAD items to licensee operated Mobile and Static Catering Units over Western Railway.
Category 'B': The firms/ companies shortlisted in category 'B' will be allowed to supply PAD items to licensee operated Static Catering Units at **Suburban & Non-Suburban section** over Western Railway.
Category 'C': The firms/ companies shortlisted in category 'C' will be allowed to supply PAD items to licensee operated Static Catering Units at **ONLY Non-Suburban section (except Churchgate to Dahanu Road stations)** over Western Railway
6. Application form cost and Non Refundable Registration Fees payable with application form is as under:
 - A. Application Form Cost: Rs. 10,000/-**
 - B. Non Refundable Registration Fee:**
 - a. Category 'A' – Rs. 7,00,000/-.**
 - b. Category 'B' – Rs. 6,00,000/-.**
 - c. Category 'C' – Rs. 3,00,000/-.**
7. In case of **Packaged Drinking Water**, non-refundable registration fees shall be Rs. 5,00,000/- for Category 'A' & Rs. 3,00,000/- for Category B. PDW will not be shortlisted in Category C.

8. **Application Form not accompanied with Application Form Cost will be summarily rejected.** Application Form Cost once paid shall not be refunded under any circumstance. The non-refundable registration fees are payable within 15 days after the intimation of approval of shortlisting/ registration of the product. Any delay in payment of non-registration fee beyond stipulated period, 12% interest per annum may be charged for the delayed period.
9. All Demand Drafts for shall be drawn in favor of **Chief Cashier, Western Railway, Churchgate, Mumbai** drawn from a Nationalized/Scheduled Bank.
10. The Non Refundable Registration Fee submitted will be valid for the period of three years & non refundable. After every three years same shall be enhanced by 10% on previous registration fees deposited. In case of existing shortlisted firms/companies, registration fee with enhance 10% registration fee or revised registration fee whichever is higher will be payable at the time of application for further period of three years.
11. In the space given on the top of the form, indicate the brand and product for which shortlisting for supplies to licensee units is sought. Each form is valid for **one product only** mentioned at **Annexure I**.
12. In list of products 15 variants/flavors are allowed. Further, 05 more variants/flavors can be added with additional registration fees of Rs. 10000/- per variant/flavor. Thus, maximum 20 variants/flavors will be permitted in one application. If firm/company wants to supply more than 20 variants/flavors, a fresh application shall be submitted.
13. However, during the period of shortlisting, the firms/companies will have the option of addition &/or replacing the product(s) in the approved list of products within the maximum limit of 20 variants/flavors. Additional registration fees of Rs. 10,000/- per variant/flavor added &/or replaced will be charged. Any revision in weight and rate of variant/flavor in the approved list of products shall be intimated to this office.
14. Information desired in all fields are essential. Applicants must comply with the corresponding query. If the space provided is not sufficient the applicant may attach extra sheet(s). Applicants should fill all fields, if the field is not applicable, write 'Not Applicable'.
15. All the details must be given along with required supporting documents duly self-attested by applicant. Application received without **requisite documents will be summarily rejected**. A checklist of documents required to be submitted along with application form is given at **Annexure IV**.
16. Western Railway reserves the right to reject any application at any point of time without assigning any reason. Western Railway decision on Shortlisting of application shall be final and binding.

17. The applicant will be shortlisted for the period of three years at a time, thereafter renewable for each period of three years on satisfactory performance & submission of following documents:
1. Balance Sheet & Profit/Loss Account for the preceding last two completed financial years duly audited by Chartered Accountant.
 2. Chartered Accountant's certificate certifying sales turnover of specific products/brand for the each preceding last two completed financial years.
 3. Valid FSSAI Central License.
 4. Valid Lab Test Report issued by NABL accredited/Govt. approved laboratories for all shortlisted products as per list of products.
 5. Affidavit affirming clauses mentioned at sr. no. 22 below executed on appropriate non-judicial stamp paper.
 6. List of products in prescribed format in the form.
 7. Demand Draft towards non-refundable registration fees as per condition 10 above.
 8. Covering letter for renewal of shortlisting.
18. The firm/company should submit request for further renewal of shortlisting along with requisite self-attested documents & non-refundable registration fees at least **one month before the due date of completion of shortlisting. In case of failure to submit request well in time, the same will be entertained with a delayed charge of Rs. 500/- per day after the date of completion of shortlisting.**
19. Fresh application for shortlisting shall be required to be submitted along with all the requisite documents as mentioned in this form with application form cost and non refundable registration fee, if the firm/company failed to renew its shortlisting within a year of its date of completion of three years of shortlisting.
20. The products shall be supplied only during the validity period of the shortlisting, in case of any default, suitable penalty will be imposed including debarment for further shortlisting over IR & IRCTC.
21. This application is for granting permission for supplying applicant's products in licensee operated catering units. The applicant will directly deal with the licensee and Railway does not guarantee any specific or minimum sales volume. Further, Railway will not be responsible for any dispute between the applicant and the licensee of whatsoever.
22. The applicant should submit the affidavit duly executed on appropriate value of non-judicial stamp paper undertaking that
- i. The firm/company and its brand/product is not banned/debarred or blacklisted by any Zonal Railway over Indian Railway/IRCTC or Ministry of Railways.
 - ii. The facts/statements mentioned in the Application Form and Documents submitted with the application form are genuine and true. If Railway finds any

facts/statements/documents fake or wrong, at any point of time, application/shortlisting may be rejected and suitable penalty including termination of shortlisting, blacklisting, banning and debarring of firm/company & its brand/products may be imposed.

- iii. The MRP of the products as well as quantity will be uniform both in open market as well as in Railways. The products should not be marked as 'Specially packed for Railways'.
 - iv. Documents submitted at the time of shortlisting are same & valid as on date.
23. In case, the validity of any of the documents such as FSSAI/BIS license/Trade Marks expires during the period of shortlisting, the applicant should submit the renewed or new certificate issued by the concerned Authority within a month of its expiry. If the applicant fails to submit such renewed/new certificate within a specified period, Railway may take suitable punitive action including termination of shortlisting with forfeiture of shortlisting fee.
 24. Railway reserves the right to inspect the production/manufacturing units of the applicants, as and when deemed necessary.
 25. All rules, regulations, policies, circulars etc issued by Local bodies, State/Central Government from time to time regarding preservation/prevention of atmosphere & environment shall be strictly adhered to by the firm/company shortlisted. Any deviation & deficiencies reported or noticed shall be liable to strict punitive action including termination of shortlisting, debarration, blacklisting, banning of the firm/company over Indian Railway.
 26. Interested shortlisting firm/company can submit application for Rate Contract in the format attached with the form for supplying their product to departmental catering unit over Western Railway. Rate Contract will be governed by terms & conditions mentioned in Rate Contract. Security deposit will be required to be deposited for Rate Contract separately.
 27. In case of any deficiencies notices/reported in products, failure of samples in testing, complaints etc during the shortlisting period, Railway reserves the right to impose any penalty(ies) including blacklisting/ debarring/revoking permission granted.
 28. Products of brands associated with alcoholic drinks shall not be shortlisted.
 29. **Send your application on the following address:**

**Chief Commercial Manager (PS & Catering),
2nd Floor, Commercial Department,
Station Building, Head Quarter Office,
Churchgate, Mumbai – 400 020.
Telephone no.: 022 676 22592,
Email: shortlistingwr@gmail.com**

Application Form for _____ brand(s) of _____
(product name) for bringing them on shortlisting/approved list for Category _____. (Refer
sr.no 5 of Instruction for category)

(Note: Please refer Annexure I for eligibility criteria)

	D.D. No.	Dated	Bank	Amount
Form Cost				

Sr. No	Particulars	Details	Encl . No.
1	NAME OF BRAND(S) (Enclose Copy(ies) of Trademark Certificate issued by Registry of Trademark)		
2	NAME OF PRODUCTS		
3	NAME AND FULL ADDRESS OF THE MANUFACTURER OF THE PRODUCT. (Same shall be submitted on letter head)	OFFICE:	
		FACTORY:	
4	STATUS OF APPLICANT PROPRIETORSHIP/PARTNERSHIP/PRIVATE CO/PUBLIC LTD CO/COOPERATIVE/SSI COPY OF INCORPORATION CERTIFICATE, PARTNERSHIP DEED, MEMORANDUM OF ARTICLES & ARTICLES OF ASSOCIATION		
5	APPLICANT'S TURNOVER PER ANNUM FROM SALE OF FOOD & BEVERAGE ITEMS, FOR THE LAST TWO COMPLETED FINANCIAL YEARS* (Enclose audited Balance Sheet, P&L account duly audited by C.A.)	F.Y - 20	
		F.Y - 20	
6	APPLICANT'S TURNOVER PER ANNUM FROM THE SPECIFIC BRAND(S) FOR WHICH SHORTLISTING IS SOUGHT FOR THE LAST TWO COMPLETED FINANCIAL YEARS AS PER ANNEXURE-I* (Enclose C.A. certificate specifying turnover from brand(s))	F.Y - 20	
		F.Y - 20	
7	VALID HEALTH LICENSE ISSUED BY COMPETENT AUTHORITY- FSSAI CENTRAL LICENSE/BIS ETC. (Enclose attested copy of the license)		

8	TEST REPORT FROM A GOVT. APPROVED/ NABL ACCREDITED LABORATORY VALID FOR 3 (THREE) MONTHS FROM THE DATE OF APPLICATION , CERTIFYING THAT THE PRODUCT(S) IS/ARE CONFIRMS TO SPECIFICATIONS STANDARDS AS PER FSSAI & AS FOR PACKAGED DRINKING WATER AS PER IS 14543:2004 MENTIONED IN ANNEXURE-II AND OTHER SIX WATER PURIFICATION PROCESS MENTIONED IN ANNEXURE - III				
9	DETAILS OF NATIONAL/REGIONAL DISTRIBUTION NETWORK (enclosed list of distributors/ dealers)				
10	DETAILS OF TESTING FACILITIES AVAILABLE IN THE FACTORY/PLANT (IN HOUSE/ OUTSOURCED FACILITIES) (Submit the details of facilities on letter head)				
11	PAN CARD NO. (Enclosed attested copy)				
12	GSTIN REGISTRATION NO. (Enclosed copy of the registration Certificate)				
13	AFFIDAVIT OF THE APPLICANT AS PER INSTRUCTION NO. 22 OF THE FORM. (To be submitted in original)				
14	LIST OF PRODUCT(S)(ATTACH EXTRA SHEET IF REQUIRED) (Only 15 variants/flavors allowed)				
	Sr. No.	Flavour	Weight (in gms/ml) Per unit	MRP (in Rs.) Per unit	Other Information
15	SUPPLIES MADE DURING THE LAST TWO YEARS (20__ & 20__) (Enclosed same copies of invoices covering two years.)				

VERIFICATION

- I/We _____ solemnly declare that to the best of my/our knowledge and belief, the information given in this application form and the annexure and statements accompanying is/are correct, complete and truly stated and also that I/we shall be bound by the acts of my/our duly constituted attorney.
- I/We understand that, in case the brand is not shortlisted due to some reasons, the Application Form Cost deposited shall be non-refundable.
- It is certified that this is not a Tender Form but an Application for shortlisting of brands of PAD items & Packaged Drinking Water (in absence of Rail Neer) for supplies to licensee operated units only.
- Samples of the products will be sent as & when demanded for shortlisting, free of cost to Western Railway.
- The MRP of the products as well as quantity will be uniform both in open market as well as in Railways. The products should not be marked as 'Specially packed for Railways'.
- Any amendments made in terms & conditions of shortlisting from time to time will be applicable on us.

NAME OF APPLICANT:

DESIGNATION:

TELEPHONE:

MOBILE:

DATED: _____

(Signature of the Applicant)

Seal of Firm/Company

Address:

**WESTERN RAILWAY
Eligibility Criteria:**

**Suppliers' Registration Form - 2024
ANNEXURE I**

The firm should have requisite turnover, as given below, from sale of Food & Beverages items and from the sale of specific product for which Shortlisting is sought, for the last two completed financial years.

Sr. No.	Product		'A' (Mobile & Static Catering Units)	'B' (Static Catering Units Suburban & Non Suburban Section)	'C' (Static Catering Units Only Non Suburban Section)
1					
a	ICE CREAM/FROZEN DESERT Must comply with FSSAI standards	Turn Over per annum from sale of F &B items	Rs.20.00 Crore	Rs. 10.00 Crore	Rs. 5.00 Crores
b	AERATED/ENERGY DRINKS Must comply with FSSAI standards				
c	BISCUITS Must comply with FSSAI standards				
d	CONFECTIONERY ITEMS INCLUDING SWEETS & CHIKKI Must comply with FSSAI standards	Turnover from the sale of the specific product	Rs.05.00 Crore	Rs.2.50 Crore	Rs.1.25 Crore
e	FLAVOURED MILK/MILK PRODUCTS Must comply with FSSAI standards	Non-refundable registration fees	Rs. 7.00 lakhs	Rs. 6.00 lakhs	Rs. 3.00 lakhs
f	FRUIT DRINKS/ FRUIT JUICES Must comply with FSSAI standards				
2	PACKAGED DRINKING WATER (PDW) 1000ml/500ml (Must confirm to IS 14543:2004 standards)	Turn Over per annum from sale of F &B items	Rs.05.00 Crores	Rs.02.00 Crores	-
		Turnover from the sale of the specific product	Rs.05.00 Crores	Rs.02.00 Crores	-
		Non-refundable registration fees	Rs. 5.00 lakhs	Rs. 3.00 lakhs	-

Sr. No.	Product		'A' (Mobile & Static Catering Units)	'B' (Static Catering Units Suburban & Non Suburban Section)	'C' (Static Catering Units Only Non Suburban Section)				
3									
a	CAKES Must comply with FSSAI standards	Turn Over per annum from sale of F &B items	Rs.05.00 Crores	Rs.02.50 Crores	Rs.01.25 Crores				
b	NAMKEENS Must comply with FSSAI standards								
c	CHIPS Must comply with FSSAI standards								
d	TEA-BULK PACK IN PACKETS & TEA BAGS Must comply with FSSAI standards					Turnover from the sale of the specific product	Rs.02.00 Crores	Rs.01.00 Crores	Rs.00.50 Crore
e	COFFEE POWDER – BULK PACK IN PACKETS & SACHETS Must comply with FSSAI standards					Non-refundable registration fees	Rs. 7.00 lakhs	Rs. 6.00 lakhs	Rs. 3.00 lakhs
f	TOMATOKETCHUPBOTTLE/ SACHETS1KG PACK& 12-15GM SACHETS Must comply with FSSAI standards								
g	BREAD & BAKERY PRODUCTS EXCEPT CAKE Must comply with FSSAI standards								
4	PACKED COCONUT WATER IN TETRA PACK Must comply with FSSAI standards	Turn Over per annum from sale of F &B items	Rs.03.00 Crore	Rs.02.00 Crores	Rs.01.00 Crores				
		Turnover from the sale of the specific product	Rs.01.50 Crores	Rs.00.75 Crore	Rs.00.50 Crore				
		Non-refundable registration fees	Rs. 7.00 lakhs	Rs. 6.00 lakhs	Rs. 3.00 lakhs				

Sr. No.	Product		'A' (Mobile & Static Catering Units)	'B' (Static Catering Units Suburban & Non Suburban Section)	'C' (Static Catering Units Only Non Suburban Section)
5					
a	BUTTER IN FOIL/BLISTER PACK (8-10 GMS) Must comply with FSSAI standards	Turn Over per annum from sale of F &B items	Rs.05.00 Crores	Rs.02.50 Crores	Rs.01.25 Crores
b	BLISTER PACK PICKLE/JAM Must comply with FSSAI standards				
c	SACHET – DAIRY CREAMER Must comply with FSSAI standards	Turnover from the sale of the specific product	Rs.02.00 Crores	Rs.01.00 Crore	Rs.00.50 Crore
d	SACHET – SUGAR Must comply with FSSAI standards				
e	SACHET – SALT Must comply with FSSAI standards	Non-refundable registration fees	Rs. 7.00 lakhs	Rs. 6.00 lakhs	Rs. 3.00 lakhs
f	SACHET – PEPPER Must comply with FSSAI standards				

1. The company/firm should be registered for manufacturing and selling similar products in India.
2. The company/firm should possess at least 2 years' experience of manufacturing/ selling the product in India.
3. The company/firm should possess valid health License issued by competent Government Authority.
4. The brand for which shortlisting is sought should be registered.
5. The Applicant should enclose copy of all relevant documents with sign and seal in support of requisite information in Supplier Registration Form.

Annexure II

Specifications:-

The "Packaged Drinking Water" shall conform to the following fifty one (51) specifications:

Sr. No.	Characteristics	Sr. No.	Characteristics
1	Colour	27	Alkalinity (as HCO ₃)
2	Odour	28	Arsenic (as As)
3	Taste	29	Cadmium (as Cd)
4	Turbidity	30	Cyanide (as CN)
5	Total Dissolved Solids	31	Chromium (as Cr)
6	PH	32	Mercury (as Hg)
7	Nitrates(as No ₃)	33	Lead (as Pb)
8	Nitrites(as No ₂)	34	Selenium (as Se)
9	Sulphide (as H ₂ S)	35	Iron (as Fe)
10	Mineral Oil	36	Poly nuclereromatic hydrocarbons
11	Phenolic Compounds (as C ₆ H ₅ OH)	37	Polychlorinated biphenyle (PCB)
12	Manganese (as Mn)	38	Aluminium (as Al)
13	Copper(as Cu)	39	Residual free chlorine
14	Zinc(as Zn)	40	Pesticide Residues
15	Fluoride(as F)	41	'Alpha" activity
16	Barium (as Ba)	42	"Bela" activity
17	Antimony (as Sb)	43	Yeast and mould counts 1 x 250 ml.
18	Nickle (as Ni)	44	Salmonella and Shigella 1x 250 ml.
19	Borate (as B)	45	E.Coli or thermotoler ant bacteria 1 x 250 ml.
20	Anionic surface active agents (as MBAS)	46	Coliforma bacteria 1 x 250 ml.
21	Silver (as Ag)	47	Faecal streptococci and staphylococcus aureus 1 x 250 ml.
22	Chlorides (as CL)	48	Pseudomonas aeruginosa 1 x 250 ml.
23	Sulphate (as SO ₄)	49	Sulphite-reducing anaerobes 1x 50 ml.
24	Magnesium (as Mg)	50	Vibro cholera and V. Parahaemolyticus 1x 250 ml.
25	Calcium (as Ca)	51	Aerobic Microbial Count 1 x 250 ml.
26	Sodium (as Na)		

Annexure III

It is mandatory to have the following six water purification process or similar nature and type viz.

- i. Chlorination of raw water.
- ii. Activated carbon filters.
- iii. Micron filters.
- iv. Reverse Osmosis unit (RO).
- v. Ultra Violet sterilizer unit.
- vi. Ozonising unit.

Further purification by process of (i) Auto softener unit (ASP) (ii) Ultra filtration unit is also desired.

CHECK LIST OF DOCUMENTS

The following documents have to be submitted along with the application. All the document shall be self-attested by the applicant.

1	Duly filled up, signed & stamped Application Form.	<input type="checkbox"/>
2	Demand Draft for Rs. 10,000/- in favour of Chief Cashier, Western Railway, Churchgate, Mumbai towards application form cost.	<input type="checkbox"/>
3	A copy of Trade Mark Certificate issued by Registrar of Trade Mark.	<input type="checkbox"/>
4	Office & Manufacturing unit(s) address on company's letter head.	<input type="checkbox"/>
5	A copy of Memorandum & Article of Association/Registered Partnership Deed/Bye Laws. In case of Sole Proprietary Firm, any document showing as firm as Proprietary Firm.	<input type="checkbox"/>
6	A copy of financial statement for last two completed financial years duly certified by Chartered Accountant.	<input type="checkbox"/>
7	Chartered Accountant's certificate certifying sale turnover of product applied for shortlisting for last two completed financial years.	<input type="checkbox"/>
8	A copy of valid FSSAI Central license & BIS (in case of PDW) issued by Competent Authority.	<input type="checkbox"/>
9	Lab Test report from a Govt. Approved/NABL accredited laboratory valid for 3 (three) months from the date of application.	<input type="checkbox"/>
10	List of distributors/ dealers on letter head	<input type="checkbox"/>
11	Details of in-house testing facilities on letter head	<input type="checkbox"/>
12	Copy of PAN Card of the company/firm	<input type="checkbox"/>
13	Copy of GSTIN registration certificate	<input type="checkbox"/>
14	Affidavit on non-judicial stamp paper	<input type="checkbox"/>
15	List of the products on letter head in prescribed format	<input type="checkbox"/>
16	Copies of invoices for supplies made during last two completed financial year.	<input type="checkbox"/>
17	A copy of authority letter (Proprietary & Partnership Firm) or Board Resolution (in case of company) authorizing to sign application as per condition no. 3.	<input type="checkbox"/>
18	A copy of PAN card of applicant.	<input type="checkbox"/>
19	Any additional information, if any	<input type="checkbox"/>

***** **End of Document** *****

FORM FOR ENTRY FOR GST MANUAL TRANSACTIONS OF RECEIPT**Part A to be filled by Representative of Vendor/Contractor (Recipient)**

1.	Transaction Type		
2.	Old Invoice No.		
3.	Station/Office: CCG – FA&CAO	5.	Zone: Western
4.	Division: HQ/CCG		
6.	Railway Department: Accounts	7.	State: Maharashtra
8.	Goods and Services Transaction Description: CATERING (e.g. Parcel, EFT, Sale of Scrap & Loco etc)		
9. Recipient Details			
9.1	Name:		
9.2	Registered with GSTIN (Y/N) :	9.3	GSTIN:
9.4	Is Tax Payable on Reverse Charge Basis (Y/N) :	9.5	State:
9.6	Registered Address		
9.7	Email ID:	9.8	Phone:
9.9	Place of Supply /Service Address:		
9.10	Place of Delivery /Service Address:		
9.11	Signature/Name of Representative/Vendor		
PART B – To be filled by Railway Official (Supplier)			
Imp: Invoice Number must be printed on the MR/Parcel Way Bill etc.			
1.	Invoice No.:	2.	Invoice Issue Date:
3.	MR No.	4.	Station/Cash Office Code: CCG – 20
5.	GSTIN (State – Rly): MAH – WR	6.	State Code: 27
7.	Accounts Allocation Code:	8.	Department Code: 20
9.	Railway's GSTIN Registered Address:		
10.	Service Accounting/HSN Code:		
11. Invoice and Tax Charged Details			
11.1	Total Value of Supply:	11.2	Total Taxable Value: N.A
11.3	IGST Rate: N.A	11.4	IGST Amount: N.A
11.5	CGST Rate: N.A	11.6	CGST Amount: N.A
11.7	SGCT/UGTS Rate: N.A	11.8	SGST/UGST Amount: N.A
11.9	Cess Rate: N.A	11.10	Cess Amount: N.A

(Signature of Railway Official)**(Stamp)**

FORMAT FOR APPLICATION FOR RATE CONTRACT

(To be submitted on letter head of Firm/Company)

To,
Chief Commercial Manager
(Claims & Catering)
Western Railway
Churchgate

Sub: Application for Rate Contract for supply of _____ (Product name) to
Departmental Catering Unit at Churchgate.

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With reference to the above, our product has been shortlisted over Western Railway  
for a period from \_\_\_\_\_ to \_\_\_\_\_ (Copy of shortlisting letter attached).

Following shortlisted products are offered for supply to Departmental Catering  
Units at Churchgate on Rate Contract:

| Sr. No. | Item | Weight (per unit) | MRP (per unit) inclusive of all taxes (in Rs.) | %age commission offered to Railway all inclusive | Net offered rate (inclusive of all in Rs) |
|---------|------|-------------------|------------------------------------------------|--------------------------------------------------|-------------------------------------------|
|         |      |                   |                                                |                                                  |                                           |
|         |      |                   |                                                |                                                  |                                           |
|         |      |                   |                                                |                                                  |                                           |

It is mentioned that despite change in size/MRP, the rate of commission offered will remain unchanged during the period of rate contract.

Detail of our authorized distributor supplying products to Departmental units:

1. Name of the Firm:
2. Name of Contact person:
3. Bank's name & branch:
4. Type of Account:
5. Account Number:
6. MICR Code of Bank:
7. IFSC of Bank:
8. Pan Number:
9. GSTIN Number:

Copies of cancelled cheque, Pan Card & GST certificate are attached.

It is requested to permit our product for supply to departmental catering unit at Churchgate on rate contract.

Encl.: As above

**(Signature of Authorized person)  
Stamp & seal of firm/company**