

Operating Department

Information in reference to section 4 (1) (b) of RTI ACT-2005

Sub section	Information sought	Remarks
4(1)(b) (i)	The particulars of its organization, functions and duties.	<p>The Operating department is concerned with the operation of passengers, Goods & other trains (Departmental, Shunting, Military trains, etc.) and it is headed by Senior Operations Manager.</p> <p>Function & duties:</p> <p>(i) Planning, organizing, co-coordinating, directing, monitoring, controlling and supervising the activities connected with operation of Coaching Goods and Other (departmental, shunting, military, etc.) trains. (ii) Handling the problems, which arise in the course of the operation of trains as per objectives, goals and priorities laid down from time to time.</p> <p>(iii) Safety in train operations.</p> <p>(iv) Economy and efficiency in train operation.</p> <p>Enclosed.</p>
4 (1)(b)(ii)	The power and duties of its Officers & employees.	<p>Officers: Act as per the schedule of powers delegated by Railway Board and carrying out all works related to train operations.</p> <p>Staff: All operating staffs have to perform duties as laid down under the various rules and regulations specified in the Manuals, Rule books, Circulars etc. from time to time.</p>
4(1)(b)(iii)	The procedure followed in the decision making process including channels of supervision and accountability.	Procedure followed as per general and subsidiary rule, operating manuals, Accident manuals, station working rules, block working manual, working timetable, normal composition, Marshalling order and links of trains, policy circulars/letters/instructions/joint procedure orders etc, issued from Rly Board, Zonal & Divisional office from time to time
4(1)(b)(iv)	The norms set by it for the discharge of its function.	
4(1)(b)(v)	The rules, regulations, instructions, manuals held by it or under its control or used by his employees by	General and subsidiary rule, operating manuals, Accident manuals, station working rules, block working manual, working timetable, normal composition,

	Discharging its functions.	Marshalling order and links of trains, policy circulars/letters/instructions/joint procedure orders etc., issued from Rly Board, Zonal & Divisional office from time to time.
4(1)(b)(vi)	A statement of the categories of documents that are held by by it or under control.	As per general and subsidiary rule, operating manuals, Accident manuals, station working rules. In addition policy circulars/important letters/instructions/joint procedure orders etc., issued from Rly Board, Zonal railway & Divisional office from Time to time.
4(1)(b)(vii)	The particulars of any arrangement that exists for consultation with, or representation by members of the public in relation to the formulation of its policy or implementation thereof.	Not Applicable
4(1)(b)(viii)	A statement of the boards, councils committees and other bodies consisting of two or more persons constituted as it part or for the purpose of its advise, and as to whether meeting of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public.	Not Applicable
4(1)(b)(ix)	A directory of its officers and employees	Enclosed
4(1)(b)(x)	The monthly remuneration received by each of its officers and the employees, including the System of compensation as provided in its regulations.	It is decided by ministry of finance and ministry of railway to the specify grade of Officers and staff. The item is under Preview of accounts and personnel department.
4(1)(b)(xi)	The budget allocated to each of its agency, including the particulars of all plans, proposed expenditure and reports on Disbursement made.	Not Applicable
4(1)(b)(xii)	The manner of execution of subsidy programm, including the amount allocated and the details of beneficiaries of each Program.	Not Applicable
4(1)(b)(xiii)	The particulars of recipients of Concessions, permits or Authorizations granted by it.	Not Applicable

4(1)(b)(xiv)	The details in respect of the information, available to or held by it, reduced in an electronic form	Information related to public Time Table is updated and available on the website of Western Railway. www.wr.indianrailways.gov.in
4(1)(b)(xv)	The particulars of facilities available to citizens for obtaining information, including working hours of a library or reading room, if maintained for public use.	The information relating to the facilities available to the rail users are disseminated through Railway Time Table, the Railway Websites and the facilitation centre. www.wr.indianrailways.gov.in
4(1)(b)(xvi)	The names, Designation and other particulars of the public information officers	Public Information Officer Shri. JAYESH MAKWANA DOM(COACHING) Contact No. 44606 Appellate Authority Shri. ASFAQ AHMED Additional Divisional Railway Manager Contact No. 44002
4(1)(b)(xvii)	Such other information as may be prescribed, and there after update this publications every year.	Information related to public Time Table is updated and available on the Website of Western Railway www.wr.indianrailways.gov.in

ORGANISATION CHART

Sr.DOM
ABHINAV JEPH

Sr.DOM (G)
AJAY B. THAKUR

DOM (GOODS)
JOYDEEP MOITRA

DOM (CHG)
JAYESH MAKWANA

AOM (M)
SHRISHTI

AOM (CHG)
HARI RAM MEENA

ARO (COR)
RAMESHWAR
PRASAD

ARO (INDB)
VACANT

Sr. No.	Name	Designation	Work place station	Rly. Auto No.	Mobile No.
1	Shri Abhinav Jeph	SR. DOM	RTM	44600	9752492900
2	Shri Ajay B. Thakur	Sr.DOM (G)	RTM	44608	9752492902
3.	Shri Joydeep Moitra	DOM (Goods)	RTM	44602	9752492905
4	Shri Jayesh Makwana	DOM (CHG)	RTM	44606	9752492906
5	Smt. Shrishti	AOM (M)	RTM	44655	9752492910
6.	Shri Hariram Meena	AOM (CHG)	RTM	44642	9752492901
7.	Shri Rameshwar Prasad	ARO	COR	48401	9752492911
8.	Vacant	ARO	INDB		

AOM (chg)
RATLAM

