

Western RailwayStore Department of Ahmedabad DivisionInformation under section 4(1)(b) of Right to Information Act, 2005

<u>Section</u>	<u>Information to be disclosed</u>	<u>Remarks</u>
4(1)(b)(i)	The particular of its organization, functions and duties.	Senior Divisional Material Manager is the head of stores department in Ahmedabad Division who is assisted by Assistant Divisional Material Manager. Stores department is primarily associated with procurement of material and assigned services required by various divisional consignees. In addition the released and obsolete material arising out of maintenance activity is also disposed by Stores department through public auctions.
4(1)(b)(ii)	The powers and duties of its officer and employees.	Procurement of Goods and services and disposal of released and obsolete material arising out of maintenance activity as per delegation of power by Ministry of Railways and HQ Western Railway from time to time.
4(1)(b)(iii)	The procedure followed in the decision making process including channels of Supervision and accountability.	As per policy/rules, guidelines, circulars, SOP, various manuals & codes of IR etc issued by Railway Board.
4(1)(b)(iv)	The norms set by it for the discharge of its functions.	As per policy/rules, guidelines, circulars, SOP, various manuals & codes of IR etc issued by Railway Board.
4(1)(b)(v)	The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions.	Click here for stores circulars, rules, instruction <a href="https://indianrailways.gov.in/railwayboard/">https://indianrailways.gov.in/railwayboard/</a> under directorate stores
4(1)(b)(vi)	A statement of the categories of documents that are held by it or under its control.	Click here for stores circulars, rules, instruction <a href="https://indianrailways.gov.in/railwayboard/">https://indianrailways.gov.in/railwayboard/</a>
4(1)(b)(vii)	The particular of any arrangement that exists for consultation with or representation by, the member of public in relation to the formulation of its policy or implementation thereof.	As per Railway Board guidelines it is dealt by Commercial department.
4(1)(b)(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and	As per Railway Board guidelines it is dealt by Commercial department.

	other bodies are open to the public, or the minutes of such meeting are accessible for public.	
4(1)(b)(ix)	A directory of its officers and employees.	<a href="#">Click here for telephone directory</a>
4(1)(b)(x)	A monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	As per Railway Board guidelines it is dealt by Account and Personal department.
4(1)(b)(xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	As per Railway Board guidelines it is dealt by Account department.
4(1)(b)(xii)	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	As per Railway Board guidelines it is dealt by Personal department.
4(1)(b)(xiii)	Particulars of recipients of concessions, permits or authorisations granted by it.	As per Railway Board guidelines it is dealt by Commercial department.
4(1)(b)(xiv)	Details in respect of the information available to or held by it reduced in an electronic form.	Information available on Website <a href="https://wr.indianrailways.gov.in/index.jsp?lang=0">https://wr.indianrailways.gov.in/index.jsp?lang=0</a>
4(1)(b)(xv)	The particular of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use,	
4(1)(b)(xvi)	The name, designation and other particulars of the public information officer.	Shri Omprakash Meena ADMM & CPIO-Ahmedabad
4(1)(b)(xvii)	Such other information as may be prescribed and thereafter update these publications every year.	Click here for <a href="#">Railway website</a> .