

AHMEDABAD DIVISION - SAFETY DEPARTMENT**Information under section 4(1) (b) of Right to Information Act, 2005**

| Section | Information to be disclosed | Remarks |
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| 4(1)(b)(i) | The particular of its organisation, functions and duties. | Senior Divisional Safety Officer is the head of the Safety Department. He is assisted by Assistant Divisional Safety Officer. The Safety Department is responsible for ensuring Safety under jurisdiction of ADI division. Safety department conducting Safety Inspections, Safety Drives, Ambush Checks, Safety Audits, Surprise Inspections, Attending Site of Accidents and Inspections at unusual Sites and Counselling the Staff time to time. |
| 4(1)(b)(ii) | The power and duties of its officer and employees. | Safety department conducting Safety Inspections, Safety Drives, Ambush Checks, Safety Audits, Surprise Inspections, Attending Site of Accidents and Inspections at unusual Sites and Counselling the Staff time to time. |
| 4(1)(b)(iii) | The procedure followed in the decision making process including channels of supervision and accountability. | As per policy guidelines, circulars, codes, manuals, SOP etc. issued by Railway Board, Zonal & Division |
| 4(1)(b)(iv) | The norms set by it for the discharge of its functions. | As per policy guidelines, circulars, codes, manuals, SOP etc. issued by Railway Board, Zonal & Division time to time. |
| 4(1)(b)(v) | The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions. | As per policy guidelines, circular, circulars, codes, manuals, SOP etc. issued by Railway Board, Zonal, Division |
| 4(1)(b)(vi) | A statement of the categories of documents that are held by it or under its control. | The Railway Board Policy, circulars & important letters. |
| 4(1)(b)(vii) | The particular of any arrangement that exists for consultation with or representation by, the member of public in relation to the formulation of its policy or implementation thereof. | As per Railway Board guidelines it is dealt by Safety department. |
| 4(1)(b)(viii) | A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public. | As per Railway Board guidelines it is dealt by Safety department. |
| 4(1)(b)(ix) | A directory of its officers and employees. | SR DSO-ADI Mob-9724093730 |
| 4(1)(b)(x) | A monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations. | As per Railway Board guidelines it is dealt by Account and Personal department. |
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| 4(1)(b)(xi) | The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made. | As per Railway Board guidelines it is dealt by Account department. |
| 4(1)(b)(xii) | The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes. | As per Railway Board guidelines it is dealt by Personal department. |
| 4(1)(b)(xiii) | Particulars of recipients of concession, permits, or authorisations granted by it, | As per Railway Board guidelines it is dealt by Commercial department. |
| 4(1)(b)(xiv) | Details in respect of the information available to or held by it reduced in an electronic form. | Click here for Western Railway website |
| 4(1)(b)(xv) | The particular of facilities available to citizens for obtaining information, including the working hours of a library or reading room. If maintained for public use. | Click here for Western Railway website |
| 4(1)(b)(xvi) | The name, designation and other particulars of the public information officer. | Shri Rakesh Kumar Kharadi SR DSO & CPIO-ADI |
| 4(1)(b)(xvii) | Such other information as may be prescribed and thereafter update these publications every year. | Click here for Western Railway website |