

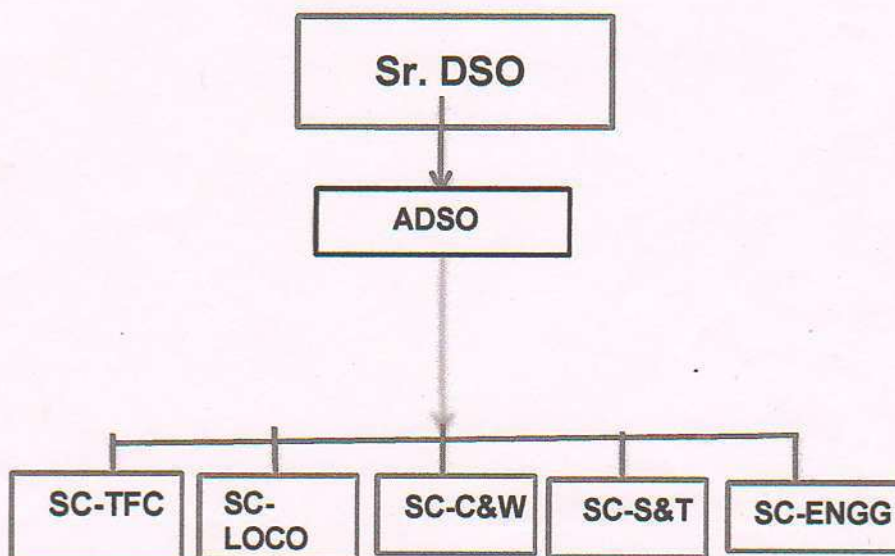
Safety Department-RJT Division, Western Railway

(Divisional Railway Manager's Office, Kothi compound, Rajkot 360001)

E-Mail: sftrjt@gmail.com.

Safety Department Organization Chart

Disclosure Under Section 4(1)(b) of Right To Information Act, 2005



SAFETY DEPARTMENT

The department of Safety acts as a catalyst for improving Safety in the Indian Railways at divisional level. The prime objective of the safety department is monitoring implementation of all directives issued by Rly Board & HQs in matters pertaining to the safety. Safety department monitor implementation of safety circulars & safety drives on the division, Counselling & monitoring of staff involved in maintenance & operations. Assisting and coordinating authorities in conducting inquiries in serious accidents. Safety department organize Safety Seminars, Safety meetings, Mock drill and conduct Safety audits, Safety inspections of maintenance depot, LC gates, running rooms, Lobbies, Stations, Yards, worksites, Relay rooms etc.

At Division level, safety organization is headed by Senior Divisional Safety officer, who directly reports to PCSO/CCG, Sr.DSO is assisted by one assistant divisional Safety officer, safety counsellors one each drawn from major disciplines viz. Traffic, Mech., s&t. Loco and Engineering Departments.

Sub section		Information Sought	Remarks
4(b)	(i)	The particulars of its organization, functions and duties.	<p>The department of Safety acts as a catalyst for improving Safety in the Indian Railways at divisional level. Safety department of Rajkot Division, Western Railway is headed by Senior Divisional Safety Officer who directly report to Divisional Railway Manager, Rajkot Division .Sr.DSO-RJT is also assisted by one assistant divisional Safety officers, 5 Safety counselors from Operating ,S&T, Electrical (O),Engineering and Mechanical department.</p> <p>Safety Department organization Chart as above.</p>
4(b)	(ii)	The powers and duties of officers and employees.	<p><u>Duties of Safety Officers :</u> Duties of Safety officers as per Accident Manual-2009 of Western Railway.</p> <p><u>Duties of Safety Staff:</u> All members of the safety staff must make themselves thoroughly conversant with the relevant rules and regulations laid down in the various manual, such as Establishment, Accident manual, G&SR, Operating, IRCA, IRPWM, SEM and other manuals, books and circulars issued from time to time by the railway administration for the performance of the respective duties.</p>
4(b)	(iii)	The procedure followed in the decision making process, including channels of supervision and accountability.	The procedure/norms set for discharge of function are as per the provisions contained in Disaster management Plan and Accident Manual-2009. The general procedural instructions are also reiterated/ issued from time to time.
4b	(iv)	The norms set by it for the discharge of its functions.	<p>The general procedural instructions are also reiterated / issued from time to time (Click for Accident Manual-2009 and Disaster management Plan PART- I.) http://10.3.9.55/Operating/Accident%20manual-Final-AS-15.pdf</p>

4(b)	(v)	The rules , regulations , instructions manuals and records, held by it or under its control or used by its employees for the discharge of its functions	As details in <u>Accident manual -2009</u> and <u>Disaster management plan PRAT-I</u>																								
4(b)	(vi)	A statement of the categories of the documents that are held by it or under its control	The policy and guideline issued by the railway board, HQ office and divisional office through various circulars / instructions.																								
4(b)	(vii)	The particulars of any arrangements that exists for consultation with , or representation by the members of the public in relation to the formation of its policy or implementation thereof	There is no specific provision of consultation with , or representation by the members of the public in relation to the formulation of its policy or implementation thereof																								
4(b)	(viii)	A statement of the boards councils , committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice ,and as to whether meetings of those boards , councils, committees and other bodies are open to the public, or the minutes of such meeting are accessible for public.	No such provision for any Board councils committee and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meeting of those boards, councils, committees and other bodies are open to the public or the minutes of such.																								
4(b)	(ix)	A directory of its officers and employees.	<table><tr><th>SN</th><th>Designation</th><th>Mobile No.</th></tr><tr><td>1</td><td>Sr.DSO</td><td>9724094901</td></tr><tr><td>2</td><td>ADSO</td><td>9724094714</td></tr><tr><td>3</td><td>SC (TFC)</td><td>9724094094</td></tr><tr><td>4</td><td>SC (S&T)</td><td>9724094845</td></tr><tr><td>5</td><td>SC (Engg)</td><td>9724094715</td></tr><tr><td>6</td><td>SC(LOCO)</td><td>9724094407</td></tr><tr><td>7</td><td>SCC&W)</td><td>9328904380</td></tr></table>	SN	Designation	Mobile No.	1	Sr.DSO	9724094901	2	ADSO	9724094714	3	SC (TFC)	9724094094	4	SC (S&T)	9724094845	5	SC (Engg)	9724094715	6	SC(LOCO)	9724094407	7	SCC&W)	9328904380
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4(b)	(x)	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	It is decided by Ministry of finance and Ministry of Railway Which is dealt by account department.
4(b)	(xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	It is dealt by Account department.
4(b)	(xii)	The manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programs.	Not applicable to Safety department.
4(b)	(xiii)	Particulars of recipients of concessions, permits or authorizations granted by it.	Safety department does not grant any type of concessions, permits or authorizations.
4(b)	(xiv)	The details in respect of the information, available to or held by it, reduced in an electronic form.	No such information, available to or held by it, reduced in an electronic form.
4(b)	(xv)	The particulars of facilities available to Citizens for obtaining information, including working hours of a library or reading room, if maintained for public use.	Safety Department does not have any facilities available to Citizens for obtaining information, including working hours of a library or reading room.
4(b)	(xvi)	The names, designations and other particulars of the Public Information officers	<p>Public Information Officer Shri. N.R. Meena Divisional safety officer-RJT Divisional Railway Manager's Office, Kothi compound , Rajkot 360001 Contact: (094)-44602 & (02812476637)</p> <p>Appellate Authority Shri-Kaushal Kumar Choubey Additional Divisional Railway Manager (Infra II), Divisional Railway Manager's Office, Kothi Compound , Rajkot 360001, Email- <i>admm@rjt.railnet.gov.in</i></p>
4(b)	(xvii)	Such other information as may be prescribed; and thereafter update these publications every year.	Information is available on site https://indianrailways.gov.in/ https://wr.indianrailways.gov.in
4(b)	(xviii)	Incumbency position in department of revue.	Not applicable to Safety department