

VADODARA DIVISION-OPERATING DEPARTMENT
Information under section 4(1) (b) of Right to Information Act, 2005

Section	Information to be disclosed.	Remarks
4(1)(b)(1)	The particular of its organization functions and duties.	Senior Divisional Operations Manager is the head of the Operating department, and is assisted by Senior Divisional Operation Manager(G) Vadodara, DOM ,Station Director. Vadodara. The Operating department is responsible for the entire train operations of coaching & freight trains.
4(1)(b)(ii)	The power and duties of its officer and employees.	The Operating Officer is responsible for ensuring train operations with safety and punctuality. Operating staff will perform its duties according to the rules and regulations laid down in the General & Subsidiary Rules of Indian Railway, Operating Manual, Block manual and Accident Manual.
4(1)(b)(iii)	The procedure followed in the decision making process including channels of supervision and accountability.	As per General & Subsidiary Rules of Indian Railway, Operating Manual, Accident Manual, Railway Board's policy guidelines and circulars.
4(1)(b)(iv)	The norms set by it for the discharge of its functions.	
4(1)(b)(v)	The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions.	circular, codes, and manuals available on Railway website www.indianrailways.gov.in
4(1)(b)(vi)	A statement of the categories of documents that are held by it or	

	under its control.	
4(1)(b)(vii)	The particular of any arrangement that exists for consultation with or representation by, the member of public in relation to the formulation of its policy or implementation thereof.	As per Railway Board guidelines it is dealt by Commercial/ General department
4(1)(b)(viii))	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.	
4(1)(b)(ix)	A directory of its officers and employees.	Click the link here for telephone directory.
4(1)(b)(x)	A monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	It is dealt with by the Personnel department as per Railway Board guidelines.
4(1)(b)(xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	It is dealt with by the Accounts department as per Railway Board guidelines.
4(1)(b)(xii)	The manner of execution of subsidy programmed, Including the amounts allocated and the	It is dealt with by the Personnel department as per Railway Board guidelines.

	details of beneficiaries of such programmed.	
4(1)(b)(xiii))	Particulars of recipients' concessions, permits authorizations granted by it. of or	It is dealt with by the Commercial department as per Railway Board guidelines.
4(1)(b)(xiv))	Details in respect of the Information, available to or held by It reduced in an electronic form.	Information is available on Western Railway site www.wr.indianrailways.gov.in
4(1)(b)(xv)	The particular facilities available to citizens for obtaining Information, including the working hours of a library or reading room, If maintained for public use.	
4(1)(b)(xvi))	Theo name, designation, and other particulars of Information officer. the public	Narendra Kumar SR DOM BRC Rly auto-093-44600
4(1)(b)(xvi) i)	Such other information as may be prescribed and thereafter update these publications every year.	Information is available on Western Railway site. www.wr.indianrailways.gov.in

DOM BRC