


## **VADODARA DIVISION – MEDICAL DEPARTMENT**

### **Information under section 4(1)(b) of Right to Information Act, 2005**

<b>Section</b>	<b>Information to be disclosed</b>	<b>Remarks</b>
4(1)(b)(i)	The particular of its organization, functions and duties.	<p>As per Organization Flow chart</p> <p style="text-align: center;">CMS</p> <p style="text-align: center;"></p> <p style="text-align: center;">CMS-DRH-PRTN (10-IRHS; 06-CMP)                      I/C H.U's (04-IRHS; 04-CMP)</p> <p>Functions &amp; duties is as per MSOP 2018 &amp; IRMM 2000</p>
4(1)(b)(ii)	The power and duties of its officer and employees.	As per MSOP 2018. Duties of officer is as per <a href="#">IRMM 2000 CHAPTER V Paras 503 to 508</a> .
4(1)(b)(iii)	The procedure followed in the decision making process including channels of supervision and accountability.	As per policy/rules, guidelines, circulars, SOP etc issued by Railway Board/Zonal Railway
4(1)(b)(iv)	The norms set by it for the discharge of its functions.	
4(1)(b)(v)	The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions.	Medical circular, codes and manuals available on <a href="#">Railway website</a> .
4(1)(b)(vi)	A statement of the categories of documents that are held by it or under its control.	
4(1)(b)(vii)	The particular of any arrangement that exists for consultation with or representation by, the member of public in relation to the formulation of its policy or implementation thereof.	As per Railway Board guidelines it is dealt by Medical department.
4(1)(b)(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.	
4(1)(b)(ix)	A directory of its officers and employees.	<a href="#">Click here for directory</a> .
4(1)(b)(x)	A monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	As per policy issued by Railway Board.

4(1)(b)(xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	It is dealt by Accounts department as per Railway Board guidelines for each Financial Year
4(1)(b)(xii)	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	As per Railway Board guidelines it is dealt by Personnel department
4(1)(b)(xiii)	Particulars of recipients of concessions, permits or authorizations granted by it.	Not pertains to Medical department
4(1)(b)(xiv)	Details in respect of the information, available to or held by it reduced in an electronic form.	Information available on <a href="#">Western Railway website</a> .
4(1)(b)(xv)	The particular of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	
4(1)(b)(xvi)	The name, designation and other particulars of the public information officer.	DR. MANIRATAN CHAKRABORTY, CMS/BRC (CPIO)
4(1)(b)(xvii)	Such other information as may be prescribed and thereafter update these publications every year.	Information available on <a href="#">Western Railway website</a> .