

Note

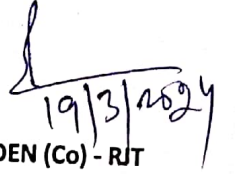
Sub: Updating the Departmental/Divisional Content of Commercial department on Western Railway Public Website, Compliance under Section 4(1) (b) of RTI ACT – 2005 Sou Moto Disclosure.

Ref: (i) CIC email dated 09.01.2024 w.r.t. Third Party Transparency Audit.
(ii) FA & CAO (IT) & Nodal officer of Third party Audits letter dated 15.01.2023.
(iii) This office No. G 542/1/TPA/E/144441 dated 23.01.2024.
(iv) Your office note no. G/542/S&T/RJT/23-24/02 online dated 19.02.2024

Kindly find enclosed here with above refereed letter regarding updation of the mandatory disclosure of information required under provision of section 4(1) (b) of RTI ACT 2005 on the Western Railway Public Website i.e. <https://wr.indianrailways.gov.in/> with information uploaded.

Encl: As above

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19/3/2024
Sr.DEN (Co) - RJT

C/-

Sr. DSTE –RJT for Kind information and necessary action please.

RAJKOT DIVISION CIVIL ENGINEERING DEPARTMENT
INFORMATION IN REFERENCE TO SECTION 4 (1) B, OF RTI ACT 2005

Section	Information To be Disclose	Remarks.
4(l)(b)(l)	The particular of its organisation, functions and duties	Sr. Divisional Engineer (Co.) is the head of the Civil Engineering Department of Rajkot Division. He is assisted by Divisional Engineer (East), Divisional Engineer (West) & Assistant Divisional Engineers. The Civil Engineering Department is responsible for Maintenance of track, Service buildings & ancillary assets etc. Organisation Chart is enclosed as ANNEXURE"A"
4(l)(b)(ii)	The power and duties of its officer and employees	The Model schedule of power is issued by railway board for discharging various duties. The duty of the engineering branch is for maintenance & construction of various assets as per the various codes and manual issued by Railway board from time to time.
4(l)(b)(iii)	The procedure followed in the decision-making process including channels of supervision and accountability.	As per policy/rules, guidelines, circulars, SOP etc issued by Railway Board/Zonal Railway
4(l)(b)(iv)	The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees' functions, for discharging its functions.	Civil Engineering circular, codes and manuals on Railway www.indianrailways.gov.in
4(l)(b)(vii)	The particular of any arrangement that exists for consultation with or representation by, the member of public in relation to the formulation.	It is delt by Commercial / General department as per Railway Board guidelines.
4(l)(b)(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meeting are accessible for public.	
4(l)(b)(ix)	A directory of its officer and employees.	Pertain to Signal Department.
4(l)(b)(x)	A monthly remuneration received by each of its officers and employees, including the system of compensation as in its regulations.	It is dealt by Personnel department as per Railway Board guidelines.
4(l)(b)(xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursement made.	It is dealt by Account department as per Railway Board guidelines

4(l)(b)(xii)	The manner of execution of subsidy as per allocated and programmes, including the amounts Railway Board guidelines the details of beneficiaries of such programmes.	It is dealt by Personnel department as per Railway Board guidelines.
4(l)(b)(xiii)	Particulars of recipients of concessions, permits or authorisations granted by it.	It is dealt by Commercial department as per Railway Board guidelines
4(l)(b)(xiv)	Details in respect of the information, available to or held by it reduced in an electronic form.	Information available on Western Railway website http://www.wr.indianrailways.gov.in
4(l)(b)(xiv)	Details in respect of the information, available to or held by it reduced in an electronic form.	Information available on Western Railway website http://www.wr.indianrailways.gov.in
4(l)(b)(xv)	The particular of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	Information available on Western Railway website http://www.wr.indianrailways.gov.in
4(l)(b)(xvi)	The name, designation and other particulars	<p>Public Information Officer Shri Inderjeet Singh- Senior Divisional Engineer (Coordination) Contact : Rly Auto (094) – 44400 Mobile :- 9724094200</p> <p>Appellate Authority Shri Kaushal Kumar Chaubey (Additional Divisional Railway Manager) Contact :(094)-44002 & 0281-2476903</p>
4(l)(b)(xvii)	Such other information as may be prescribed and thereafter update these publications every year.	Information available on Western Railway website www.wr.indianrailways.gov.in

19/3/2024
Sr. DEN (Co) - RJT

