



मुख्य चिकित्सा अधीक्षक कार्यालय,
मंडल रेल अस्पताल, राजकोट - ३६०००१

CMS Office,

Divisional Railway Hospital, Rajkot-360001, Gujarat



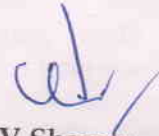
Note

Subject: Updating the Departmental/Divisional Content of Medical Department on Western Railway Public website, Compliance under Section 4(1)(b) of RTI Act -2005.
Ref: CPIO & ACMS

Kindly find enclosed herewith above referred letter regarding updating of the mandatory disclosure of information required under provision of section 4(1)(b) of RTI Act - 2005 on the western railway public website i.e., <https://wr.indianrailways.gov.in> with information uploaded.

Encl: As above

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Dr. R V Sharma

Addl Chief Medical Superintendent
Divisional Railway Hospital
Rajkot

Copy to/-

Sr. DSTE - RJT for kind information and necessary action please.

अपर मुख्य चिकित्सा अधीक्षक.
Addl Chief Medical Superintendent
पश्चिम रेलवे-राजकोट.
W Rly. Rajkot.



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Medical Department
Information in reference to section 4 (b) of RTI Act - 2005.

Sub Section	Information Sought	Remarks
4(b)(i)	The particular of its organization functions and duties.	The Medical Department is concerned with the medical. Duties and Responsibilities: - Introduction: - The following list of duties provides board guidelines of the activities to be undertaken by the different categories of staff. However all activities directly or indirectly related to the delivery of health care to the beneficiaries including multi skilling and multipurpose activities with due approval of the competent authority, whenever needed, will constitute legitimate duty even though not specified in the list. This list is not exhaustive. All staff should carry out duties assigned to them by their superiors even though such duties do not find place in this section. The details of the duties and responsibilities of the various categories of staff: - The duties and Responsibilities of the various categories of staff are given.
4(b)(ii)	The power and duties of its officers and employees.	Officers: - Act as per the schedule of powers delegated by Railway Board and carrying out all works related to train Medical. Staff: All medical staffs have to perform duties as laid down under the various rules and regulations specified in the manuals. Rules books, circulars etc. from time to time.
4(b)(iii)	The procedure followed in the decision making process including channels of supervision and accountability.	Procedure followed as per general and subsidiary rule, medical manuals, accident manuals, station EMR working rules. In addition policy circulars important. Letters / instruction/joint procedure orders etc. issued from Railway Board, Zonal Railway & Divisional Office from time to time.
4(b)(iv)	The norms set by it for the discharge of this function.	In addition policy circulars important. Letters / instruction/joint procedure orders etc. issued from Railway Board, Zonal Railway & Divisional Office from time to time.
4(b)(v)	The rules, regulations, instructions, manuals held by it or under its control or used by employees by discharging its functions.	As per general and subsidiary rule, medical manuals, accident manuals. In addition policy circulars important letters / instructions/joint procedure orders etc. issued from Railway Board, Zonal Railway & Divisional Office from time to time.
4(b)(vi)	A statement of the categories of documents that are held by it or under control.	As per general and subsidiary rule, medical manuals, accident manuals, station EMR working rules. In addition policy circulars important. Letters / instruction/joint procedure orders etc. issued from Railway Board, Zonal Railway & Divisional Office from time to time.
4(b) (vii)	The particulars of any arrangement that exists for consultation with or representation by members of the public in relation to the formulation of its policy or implementation thereof.	Not applicable.

4(b) (viii)	A statement of the boards, councils committees and other bodies consisting of two or more persons constituted as it part or for the purpose of its advise and as to whether meeting of those boards, councils, coming and other bodies are open to the minutes of such meetings are accessible for public	Not applicable.
4(b)(ix)	A directory of its officer and employees	Click here (Annexure – II) to see directory.
4(b)(x)	The monthly remuneration received by each of its officers and the employees including the system of compensation as provided in its regulations.	It is decided by ministry of finance and ministry of railways to the specify grade of officers and staff. The item is under purview of accounts and personnel department.
4(b)(xi)	The budget allocated to each of its agency, including the particulars of all plans, proposed expenditure and reports on disbursement made.	Not applicable.
4(b) (xii)	The manner of execution of amount allocated and the details of beneficiaries of each program.	Not applicable.
4(b) (xiii)	The particulars of concessions, permits or authorizations granted by it.	Not applicable
4(b)(xiv)	The details in respect of the information available to or held by it reduced in an electronic form.	Public Time Table.
4(b)(xv)	The particulars of facilities available to citizens for obtaining information including working hours of a library, or reading room, if maintained for public use.	-----
4(b)(xvi)	The names, designation and other particulars of the public information officers.	Public Information Officer: - Dr. Jeena Augustine, ADMO – RJT Contact No: (094) – 44900 Mo No: 9495750578 Appeallate Authority: - Shri Kaushal Kumar Chaubey Additional Divisional Railway Manager Contact: (094) – 44002 & 0281-2476903
4(b)(xvi)	Such other information as may be prescribed and there after update this publication every years.	Information related to public time table is updated and available on the website of Western Railway. www.wr.indianrailways.gov.in

(No: MD/RTI/2024/03 Dated: 08-03-2024).

Dr. R V Sharma
Addl Chief Medical Superintendent
Divisional Railway Hospital,
Rajkot.
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