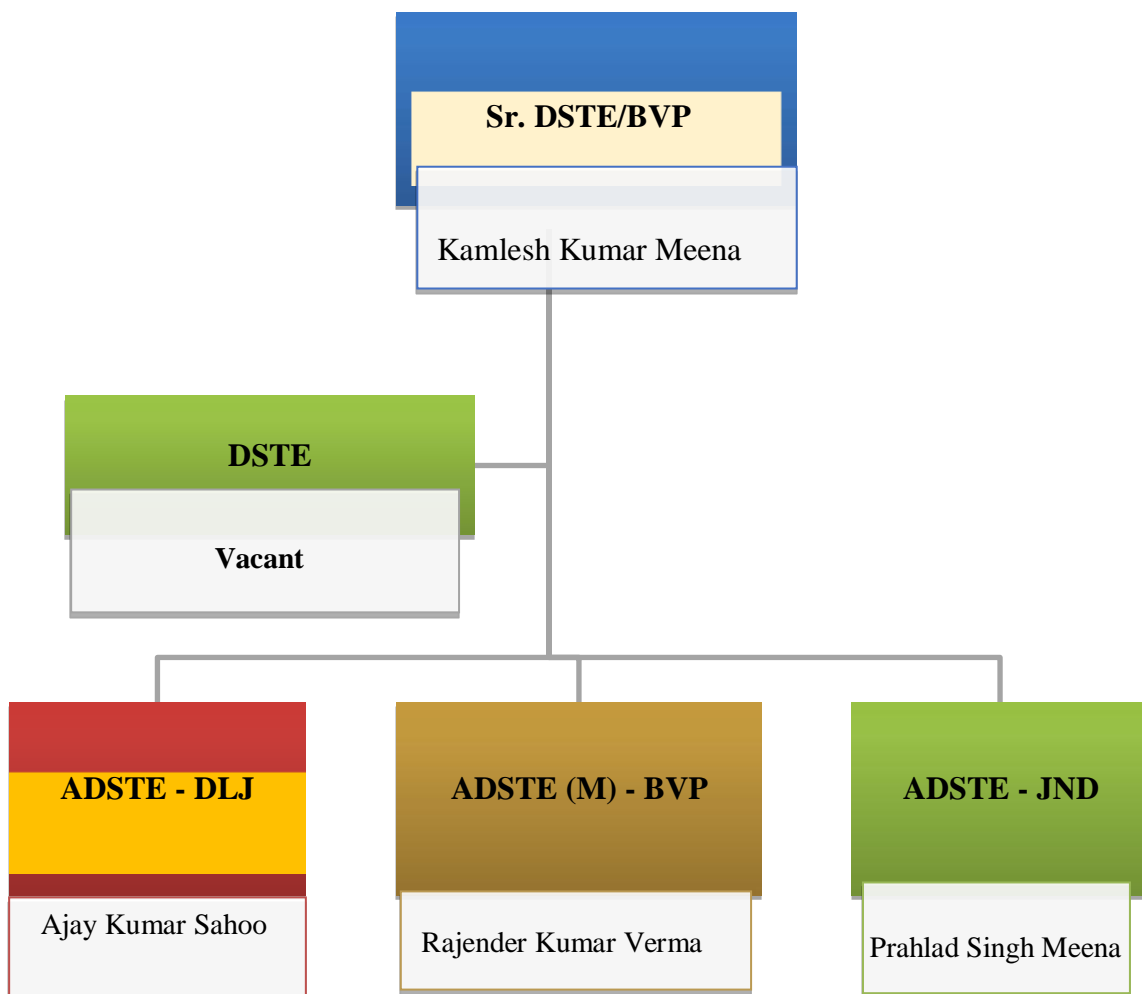


ORGANIZATION CHART OF S&T DEPARTMENT: BHAVNAGAR DIVISION



Western Railway

S&T Department of Bhavnagar Division**Information under section 4(1)(b) of Right to Information Act, 2005**

<u>Section</u>	<u>Information to be disclosed</u>	<u>Remarks</u>
4(1)(b)(i)	The particular of its organization, functions and duties.	Senior Divisional Signal & Telecom Officer is the head of the S&T department of Bhavnagar division. He is assisted by Divisional S&T Officers and Assistant S&T Officers. S&T department is primarily assigned with the responsible for creation and maintenance of the Signal & Telecom assets of the division.
4(1)(b)(ii)	The powers and duties of its officer and employees.	The schedule of power for Officers for Execution of different work are as per SOP Chapter-2 (Section-1,2 & 3 etc) of IRSEM. And for supervisor as per Chapter-3 (Section-1, 2,3,4,5, & 6) of IRSEM.
4(1)(b)(iii)	The procedure followed in the decision making process including channels of supervision and accountability.	As per policy guidelines, circulars, codes, manuals, SOP etc. issued by Railway Board, Zonal, Division from time to time.
4(1)(b)(iv)	The norms set by it for the discharge of its functions.	As per policy guidelines, circulars, codes, manuals, SOP etc. issued by Railway Board, Zonal, Division from time to time.
4(1)(b)(v)	The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions.	As per policy guidelines, circulars, codes, manuals, SOP etc. issued by Railway Board, Zonal, Division from time to time.
4(1)(b)(vi)	A statement of the categories of documents that are held by it or under its control.	The Railway Board policy circulars & important letter.

4(1)(b)(vii)	The particular of any arrangement that exists for consultation with or representation by, the member of public in relation to the formulation of its policy or implementation thereof.	As per Railway Board guidelines it is dealt by Commercial department.
4(1)(b)(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meeting are accessible for public.	As per Railway Board guidelines it is dealt by Commercial department.
4(1)(b)(ix)	Directory of its Officers and Employees.	Click here for Telephone numbers
4(1)(b)(x)	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	As per Railway Board guidelines it is dealt by Accounts and Personal department.
4(1)(b)(xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	As per Railway Board guidelines it is dealt by Accounts department.
4(1)(b)(xii)	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	As per Railway Board guidelines it is dealt by Personal department.
4(1)(b)(xiii)	Particulars of recipients of concessions, permits or authorizations granted by it.	As per Railway Board guidelines it is dealt by Commercial department.
4(1)(b)(xiv)	Details in respect of the information available to or held by it reduced in an electronic form.	Click here for information available on Western Railway Website
4(1)(b)(xv)	The particular of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	
4(1)(b)(xvi)	The name, designation and other particulars of the public information officer.	<u>Public Information Officer</u> Shri Kamlesh kumar meena (Sr. Divisional Signal & Telecom Engineer,Bhavnagar)
4(1)(b)(xvii)	Such other information as may be prescribed and thereafter update these publications every year.	Information related to Tenders, press related, Important News etc as are available on Western Railway Website .