

**Western Railway**

**Electrical Department of Bhavnagar Division Information under section 4(1)(b) of Right to Information Act, 2005**

<b><u>Section</u></b>	<b><u>Information to be disclosed</u></b>	<b><u>Remarks</u></b>
4(1)(b)(i)	The particular of its organization, functions and duties.	<p>Sr,DEE(G)BVP is the head of the Electrical Department of Bhavnagar Division. He is assisted by a Divisional Electrical officer (Power) and Assistant Electrical Officer (Coaching).The Electrical Department is responsible for the....</p> <ol style="list-style-type: none"><li>1. Power Supply Distribution System.</li><li>2. Electrification &amp; wiring of Installation.</li><li>3. Maintenance of GS Equipment</li><li>4. Lighting Design and Illumination.</li><li>5. Air-Condition &amp; Ventilation.</li><li>6. Lift &amp; escalators.</li><li>7. Green Building Concepts &amp; Certification.</li><li>8. Renewable Energy System.</li><li>9. Energy Conservation &amp; Energy Efficiency.</li><li>10. Tariff and Metering.</li><li>11. Testing of Electrical Installation &amp;Eig.</li><li>12. Protection of Electrical Systems.</li><li>13. Electrical fire System.</li><li>14. I E Regulations</li><li>15. Safety Procedures</li><li>16. Scada in General Service.</li></ol>
4(1)(b)(ii)	The powers and duties of its officer and employees.	<p>The Electrical Department functions like Overall management and coordination of all activities pertaining to Electrical (Power &amp; Coaching) Department, units, Monitoring installation, maintenance smooth functioning of vital assets and equipment's under Electrical dept., Coordination with Divisional Head quarter for smooth functioning of field units, Trade test activities, Test checking of contractual works , monitoring on Power supply, Power Car Operation, AC-Coaches maintenance. &amp;AC failure, Passenger Complaint,</p>
4(1)(b)(iii)	The procedure followed in the decision making process including channels of supervision and accountability.	<p>As per policy, guidelines, circulars, codes, manuals, sop etc issued by Railway Board, Zonal Division from time to time.</p>

4(1)(b)(iv)	The norms set by it for the discharge of its functions.	As per policy, guidelines, circulars, codes, manuals, sop etc issued by Railway Board, Zonal Division from time to time.
4(1)(b)(v)	The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions.	As per policy, guidelines, circulars, codes, manuals, SOP etc issued by Railway Board, Zonal Division from time to time.
4(1)(b)(vi)	A statement of the categories of documents that are held by it or under its control.	As per policy, Establishment circulars, codes, manuals.

4(1)(b)(vii)	The particular of any arrangement that exists for consultation with or representation by, the member of public in relation to the formulation of its policy or implementation thereof.	As per Railway board's guideline, it is dealt by Commercial department
4(1)(b)(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meeting are accessible for public.	As per Railway board's guideline, it is dealt by Commercial department.
4(1)(b)(ix)	Directory of its Officers and Employees.	<a href="#">Click here for Telephone numbers</a>
4(1)(b)(x)	A monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	As per Railway board's guideline, it is dealt by Accounts and Personal department.
4(1)(b)(xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	As per Railway board's guideline, it is dealt by Accounts department.
4(1)(b)(xii)	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	As per Railway board's guideline, it is dealt by Personal department.
4(1)(b)(xiii)	Particulars of recipients of concessions, permits or authorizations granted by it.	As per Railway board's guideline, it is dealt by Commercial department
4(1)(b)(xiv)	Details in respect of the information available to or held by it reduced in an electronic form.	Information available on Website <a href="https://wr.indianrailways.gov.in/index.jsp?lang=0">https://wr.indianrailways.gov.in/index.jsp?lang=0</a>
4(1)(b)(xv)	The particular of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for	

	public use.	
4(1)(b)(xvi)	The name, designation and other particulars of the public information officer.	<b>Public Information Officer</b> Shri.Ramesh Chand Meena Divisional Electrical Engineer (Power) Bhavnagar Phone No: (0278-44300) Bhavnagar
4(1)(b)(xvii)	Such other information as may be prescribed and thereafter update these publications every year.	Information related to Tender ,Pressrelated Important News etc. as are available on <a href="#">Western Railway website.</a>

