

RIGHT TO INFORMATION ACT – 2005

**INFORMATION OF WESTERN RAILWAY STORES DEPOT SABARMATI TO
REFERENCE TO SECTION – 4 (1) (b) OF RIGHT TO INFORMATION ACT 2005**

Sr. No	Description	Information
i	The particulars of its organization functions and duties.	Dy.CMM Sabarmati is the head of stores depot Sabarmati, under controlling material management department HQ Office situated at Churchgate, Mumbai. Who is assisted by DMM/Diesel/Sabarmati, ADMM/Vatva and AMM/Sabarmati. The purchase function is mainly centralized in HQ office situated at Churchgate, Mumbai. Local purchase is also done as per urgent requirement at local level. Stores the warehouse stock items and issues them to the various railway consignees. In addition the released and obsolete material arising out of maintenance activity is also disposed by store department through public auction.
ii	The Powers and duties of its Officers and Employees.	The powers are per Schedule of Power laid down by Railway Board and duties as mentioned above at Sr. No (i). Schedule of Power
iii	The procedure followed in the decision making process, including channels of supervision and accountability.	Decision making is based as per the Store Code, Store Manual, Schedule of Powers and time to time Guidelines/Instructions issued by Railway Board. Channel of Supervision is done by Dealing Clerks, Section In Charges and Officers at their respective level.
iv	The Norms set by it for the discharge of its function.	The norms followed are based on Store Code, Store Manual, Schedule of Power and Railway Board Guidelines/Instructions issued time to time.
v	The rules regulations, instructions manuals and records held by it or under its control or used by its employees for discharging its functions	As detailed in Store Code, Store Manual, Schedule of Power, Railway Board Guidelines/Instructions issued from time to time. Rules for entering into supply contracts.
vi	A Statement of the categories of documents that are held by it or under its control, the public in relation to the formulation of its policy or implementation thereof.	Click here for stores circulars, rules, instruction https://indianrailways.gov.in/railwayboard/
vii	The particular of any arrangement that exists for consultation with or representation by, the member of public in relation to the formulation of its policy or implementation thereof.	Not pertain to Stores
viii	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as it part or for the purpose of its advice, and as to whether meetings	Available at Railway Board's site. https://wr.indianrailways.gov.in

	of those boards councils, committees and other bodies are open to public, or the minutes of such meetings are accessible for public.	
ix	A directory of its officers and employees.	Details available at Western Railways website. https://wr.indianrailways.gov.in
x	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	As per extent rules laid down in Establishment manual.
xi	The budget allocated to each of its agency, including the particulars of all plans, proposed expenditures.	Available at Accounts site.
xii	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	Not pertain to Stores
xiii	Particulars of recipients of concessions, permits or authorisations granted by it.	Not pertain to Stores
xiv	Details in respect of the information available to or held by it reduced in an electronic form.	Not pertain to Stores
xv	The particular of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use	Not pertain to Stores

xvi	The names, designations and the other particulars of the public information officers.		Applet Authority	PIO
		Name	Shri Nagesh Kumar Tripathi	Shri Mukesh Chand Meena
		Gender	Male	Male
		Designation	Dy CMM SBI	AMM SBI
		Address & Pin Code	Dy. Chief Material Manager's Office, General Stores, Western Railway, Vallabh park, Near Janki Vidhyalay Sabarmati, Ahmedabad 380019	Assistant Material Manager's Office (PIO), General Stores, Western Railway, Vallabh park, Near Janki Vidhyalay Sabarmati, Ahmedabad 380019
		Railway Phone	43950	43956
		Mobile	9724093770	9724093772
		Email	dycmmgsdsbi@gmail.com	ammg2sbi@gmail.com
xvii	Such other information as they may be prescribed and thereafter update these publications every year.	As per Railway website		