

FORM NO :

RECEIPT NO:



Chief Commercial Manger (Ctg. & PS)
Headquarter Office,
2nd Floor, Commercial Department,
Station Building, Churchgate,
WESTERN RAILWAY.
MUMBAI – 400020.
TelNo.22014938 Fax No.022-67622522.

SUPPLIER REGISTRATION FORM

w.e.f. 15/10/2014

(For supply of catering products for licensee run unit)

(Cost of Rs. 2500/- non refundable)

M/s. _____

Tele/Mobile _____

INSTRUCTIONS

1. This form may be obtained, by hand on paying Rs.2500/- or by post by sending a Demand Draft of **Rs.2550/-** If this form is downloaded from www.wr.indianrailways.gov.in it must be sent to this office with a separate Demand Draft of Rs.2500/- apart from the Registration fees (non refundable). All Demand Drafts are to be in favour of **Chief Cashier, Western Railway, Churchgate, Mumbai.**
2. In the space given on the top of the form, indicate the brand and product for which short-listing for supplies to licensee units is sought. Each form is valid for **one** product only.
3. Application not accompanied with Registration fees (non refundable) will summarily be rejected.
4. SSI Unit applicants registered with NSIC, have required to pay Non refundable registration fees of **Rs.5,00,000/-** for 'A' Category and **Rs.3,00,000/-** for 'B' Category along with Tender Form Cost of **Rs.2500/-** . **Further, As per Boards directives campaign to Promote Milk & Milk Products to be sold are of reputed Government Societies Registered Under Nation Co-operative airy Federation of India (NCDFI) may be Exempted for registration fees.**
5. Information desired in all fields are essential, applicants must comply with the corresponding query. If the space provided is not sufficient the applicant may attach extra sheet(s). Applicants should fill all fields, if the field is not applicable, write 'Not Applicable'.
6. All the details must be given also with required supporting documents duly attested by Gazetted Officer/First Class Magistrate/Notary.
7. Western Railway reserves the right to reject any application at any point of time without assigning any reason.
8. Western Railway decision on Short-listing of applicants shall be final and binding.
9. The Short-listing will normally be valid for one year which can be renewed thereafter subject to satisfactory performance and fulfilling of laid down Terms and Conditions.
10. The Firms shortlisted under Category 'A' will be allowed to supply items in Mobile and Static Units and firms short-listed under Category 'B' will be permitted to supply item at Static Units only.
11. The Registration fees of the shortlisted suppliers will be **not refundable** and valid for **three years** only. After three years same be **reviewed or revised** by minimum **10%**.

Firms applying for short listing under Category 'A' & 'B' should fulfill all the eligibility criteria of Category applied for including turnover and Registration fees
Western Railway reserves right to inspect the production facilities, and when it deems necessary.

Application Form for _____ Brand(s) of _____ (product) for bringing them on Short-listed/approved list for Category _____

(Note : Please refer to the Eligibility Criteria on page No.7 to 10)

Registration fees (non refundable), mode of DD, in favour of chief Cashier Western Railway,
Churchgate, Mumbai drawn from a Nationalised/Scheduled Bank)
(for details refer to Annexure I)

D.D. No.		Bank	Amount		Date
Sr.No.	Particulars	Details		Encl.No.	
1	NAME OF BRAND(S) (ENCLOSE COPY OF CERTIFICATE FOR REGISTRATION OF BRANDS)				
2	NAME OF PRODUCTS				
3	NAME AND FULL ADDRESS OF THE MANUFACTURER OF THE BRAND, WITH TELEPHONE & FAX NO.	OFFICE			
		FACTORY			
4	STATUS OF APPLICANT- PROPRIETORSHIP/PARTNERSHIP/PRIVATE CO/PUBLIC LTD CO/COOPERATIVE/SSI COPY OF INCORPORATION CERTIFICATE, PARTNERSHIP DEED, MEMORANDUM OF ARTICLES & ARTICLES OF ASSOCIATION				
5	APPLICANT'S TURNOVER PER ANNUM FROM SALE OF FOOD & BEVERAGE ITEMS, FOR THE LAST TWO COMPLETED FINANCIAL YEARS (ENCLOSE AUDITED BALANCE SHEET, P&L ACCOUNT, DULY AUDITED BY C.A.)	Financial Year 20 _____	Financial Year 20 _____		

6	Applicant's turnover per annum from the specific Brand(s) for which short listing is sought for the last two completed financial years-as per annexure-1 (enclose c.a. certificate specifying turnover from brand(s)	Financial Year 20 _____	Financial Year 20 _____	
7	VALID LICENSE ISSUED BY COMPETENT AUTHORITY-HEALTH LICENSE/PFA/FPOI/ISI ETC.(ENCLOSE ATTESTED COPY OF THE LICENSE)			
8	TEST REPORT FROM A GOVT. APPROVED/NABL ACCREDITED LABORATORY NOT OLDER THAN 3 MONTHS OLD, CERTIFYING THAT THE PRODUCT(S) IS/ARE FIT FOR HUMAN CONSUMPTION FOR FOOD ITEMS AND THAT THE PRODUCT CONFIRMS TO SPECIFICATIONS STANDARDS AS PER BIS NORMS AS FOR PACKAGED DRINKING WATER AS PER IS 14543:2004 MENTIONED IN <u>ANNEXURE-I</u> AND OTHER SIX WATER PUFICATION PROCESS MENTIONED IN <u>ANNEXURE – II</u>			
9	DETAILS OF NATIONAL/REGIONAL DISTRIBUTION NETWORK (enclosed list of authorized distributors/dealers)			
10	DOCUMENTS SUBMITTED BY SSI UNITS			
i	CERTIFICATE ISSUED BY NSIC FOR REGISTRATION AS SSI UNIT TO MANUFACTURE THE PARTICULAR BRAND OF F&B ITEM			
ii	PERFORMANCE REPORT/PURCHASE ORDERS OF VARIOUS SUPPLY ORDER THROUGH DGS&D & OTHER ORGANISATIONS (ATTESTED COPIES TO BE SUBMITTED)			
11	SOLVENCY CERTIFICATE FROM BANK(ENCLOSED ATTESTED COPY)			

12	DETAILS OF TESTING FACILITIES AVAILABLE IN THE FACTORY/PLANT (PLEASE SPECIFY IN HOUSE/OUTSOURCED FACILITIES)																														
13	PAN NO. (ENCLOSED ATTESTED COPY)																														
14	SALES TAX/TIN REGISTRATION NO. (ENCLOSED ATTESTED COPY OF THE REGISTRATION CERTIFICATE)																														
15	EXCISE REGISTRATION NO. (ENCLOSED ATTESTED COPY OF THE REGISTRATION CERTIFICATE ALONGWITH LATEST PAYMENT CHALLAN) If applicable, please specify, if the product is exempted,																														
16	AFFIDAVIT OF THE APPLICANT THAT THE PARTY HAS NOT BEEN BANNED/BLACK LISTED BY IRCTC OR RAILWAYS OR MINISTRY OF RAILWAYS (TO BE SUBMITTED IN ORIGINAL ON RS.100/- NON JUDICIAL STAMP PAPER, DULY NOTORIZED)																														
17	SPECIFICATION OF THE PRODUCT(S)(ATTACH EXTRA SHEET IF REQUIRED)																														
	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Flavour</th> <th>Color</th> <th>Weight</th> <th>Unit Packing Size</th> <th>Packing Size for Supply</th> <th>Other Informations</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sr. No.	Flavour	Color	Weight	Unit Packing Size	Packing Size for Supply	Other Informations																							
Sr. No.	Flavour	Color	Weight	Unit Packing Size	Packing Size for Supply	Other Informations																									
18	DETAILS OF THE SUPPLIES MADE DURING THE LAST TWO YEARS (20 ____ & 20____) Enclosed copies of orders.																														
NOTE: SSI – SMALL SCALE INDUSTRIES UNIT NSIC – NATIONAL SMALL SCALE INDUSTRIES CORPORATION LTD.																															

VERIFICATION

- I/we _____ solemnly declare that to the best of my/our knowledge and belief, the information given in this application form and the annexure and statements accompanying it are correct, complete and truly stated and also that we shall be bound by the acts of my/our duly constituted attorney.
- I/We understand that, in case the brand is not short listed due to some reasons, the Registration Fees deposited, shall be returned to the party without any interest. Form cost will not be refund.
- It is certified that this is not a Tender Form but an Application/review, for short listing of Brands of items for private licensee units only in absence of Rail Neer.
- Samples of the products are also required to be sent as & when demanded for short listing, free of cost to Western Railway.
- The following person(s) may be contacted for any information or clarifications relating to this Registration Form:

NAME

DESIGNATION:

TELEPHONE:

MOBILE:

DATED:

(Signature of the Applicant)

Seal

Address:- _____

Eligibility Criteria : PAD ITEMS**Annexure – I**

The firm should have requisite turnover, as given below, from sale of Food & Beverages items and from the sale of specific brand for which Short-listing is sought, for the last two completed financial years:-

Sr. No.	Segment	Category	Turn Over per annum from sale of F & B items	Turnover from the sale of the specific Brand	EMD to be submitted as per application
1	ICE CREAM Must comply with PFA/FPO standards preferably as per IS5839:2000 standards	'A'(Mobile & Static Catering Units)	Rs.20.00 Crore	Rs.05.00 Crore	Rs.5.00 Lakhs
		'B'(Static Catering Units)	Rs.05.00 Crore	Rs.02.00 Crore	Rs.3.00 Lakhs
2					
a	AERATED DRINKS Must comply with PFA/FPO standards	'A'(Mobile & Static Catering Units)	Rs.20.00 Crore	Rs.05.00 Crore	Rs.5.00 Lakhs
b	BISCUITS Must comply with PFA/FPO standards preferably as per IS 1011:2002 standards				
c	CONFECTIONERY ITEMS Must comply with PFA/FPO standards preferably as per IS 1009:2004 standards				
d	TETRA PACKED/PET BOTTLES/FLAVOURED MILK/MILK PRODUCTS Must comply with PFA/FPO standards preferably as per IS 1000:1989 standards	'B'(Static Catering Units)	Rs.05.00 Crore	Rs.02.00 Crore	Rs.3.00 Lakhs
e	TETRA PACKED/GLASS/PET BOTTLES-FRUITJUICE Must comply with PFA/FPO standards				
f	TETRA PACKED /PET BOTTLES-FRUIT DRINKS Must comply with PFA/FPO				

Sr. No.	Segment	Category	Turn Over per annum from sale of F & B items	Turnover from the sale of the specific Brand	EMD to be submitted as per application
3	PACKAGED DRINKING WATER 1000ml./500ml/300ml/250ml. (Must confirm to IS 14543:2004 standards)	'A'(Mobile & Static Catering Units)	Rs.05.00 Crores	Rs.05.00 Crores	Rs.5.00 Lakhs
		'B'(Static Catering Units)	Rs.02.00 Crores	Rs.02.00 Crores	Rs.3.00 Lakhs
4					
a	CAKES Must comply with PFA/FPO standards preferably as per IS 9712:1981 standards	'A'(Mobile & Static Catering Units)	Rs.05.00 Crores	Rs.02.00 Crores	Rs.5.00 Lakhs
b	NAMKEENS Must comply with PFA/FPO standards preferably as per IS 15271:2003 standards				
c	CHIPS Must comply with PFA/FPO standards preferably as per IS 15271:2003 standards				
d	TEA-BULK PACK IN PACKETS & TEA BAGS Must comply with PFA/FPO standards preferably as per IS 36112:2000 standards	'B'(Static Catering Units)	Rs.01.25 Crores	Rs.50 Lakhs	Rs.3.00 Lakhs
e	COFFEE POWDER – BULK PACK IN PACKETS & SACHETS Must comply with PFA/FPO standards preferably as per IS 3309:1992 standards				
f	TOMATOKETCHUP-BOTTLE/SACHETS-1KGPACK& 12-15GM SACHETS Must comply with PFA/FPO standards preferably as per IS 3882:1966 standards				

Sr. No	Segment	Category	Turn Over per annum from sale of F & B items	Turnover from the sale of the specific Brand	EMD to be submitted as per application
5					
a	BUTTER INFOIL/BLISTER PACK (8-10 GMS) Must comply with PFA/FPO standards preferably as per IS 3507:1966 standards	'A'(Mobile & Static Catering Units)	Rs.02.00 Crores	Rs.50.00 Lakhs	Rs.5.00 Lakhs
b	BLISTER PACK PICKLE Must comply with PFA/FPO standards preferably as per IS 3501:1966 standards				
c	BLISTER PACK JAM Must comply with PFA/FPO standards preferably as per IS 5861:1993standards				
d	SACHET – DAIRY CREAMER Must comply with PFA/FPO standards preferably as per IS 1165:2002 standards				
e	SACHET – SUGAR Must comply with PFA/FPO standards preferably as per IS 1151:2003 standards	'B'(Static Catering Units)	Rs.50.00 LAKH	Rs.50.00 LAKH	Rs.3.00 Lakhs
f	SACHET – SALT Must comply with PFA/FPO standards preferably as per IS 7224:1985 standards				
g	SACHET – PEPPER Must comply with PFA/FPO standards preferably as per IS 1798:1982 standards				
6	PACKED NIMBUPANI 1. Must comply with PFA/FPO standards . 2. Must be packed and each pack should be suitably marked name of material Batch No. Code No.Date of Packing Best before date &Net weight. 3. Should be free from any organochlorine compounds.	'A'(Mobile & Static Catering Units)	Rs.01.00 Crore	Rs.01.00 Crore	Rs.5.00 Lakhs
		'B'(Static Catering Units)	Rs.50.00 LAKH	Rs.50.00 LAKH	Rs.3.00 Lakhs

- i The company/firm should be registered for manufacturing and selling similar products in India.
- ii The company/firm should possess at least 2 years experience, of manufacturing the product in India.
- iii The company/firm should possess valid license (Health License/FPO/PFA/ISI etc.,) issued by competent Government Authority.
- iv The Brand for which short-listing is sought, should be registered.
- v The Applicant, Company/Firm should enclose copy of all relevant documents with sign and seal in support of requisite information in SRF, alongwith Balance Sheet and P&L account of last two completed financial years 20_____ & 20_____.

Send your application on the following address:

**Chief Commercial Manger (Ctg. & PS)
Headquarter Office,
2nd Floor, Commercial Department,
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MUMBAI – 400020.
Tel. No.22014938 Fax No.022-67622522.**

Annexure I

Specifications:-

The "Packaged Drinking Water" shall confirm to the following fifty one(51) specifications:

Sr.No.	Characteristics
1	Colour
2	Odour
3	Taste
4	Turbidity
5	Total Dissolved Solids
6	PH
7	Nitrates(as No ₃)
8	Nitrites(as No ₂)
9	Sulphide (as H ₂ S)
10	Mineral Oil
11	Phenolic Compounds(asC ₆ H ₅ OH)
12	Manganese (as Mn)
13	Copper(as Cu)
14	Zinc(as Zn)
15	Fluoride(as F)
16	Barium (as Ba)
17	Antimony (as Sb)
18	Nickle (as Ni)
19	Borate (as B)
20	Anionic surface active agents (as MBAS)
21	Silver (as Ag)
22	Chlorides (as CL)
23	Sulphate (as SO ₄)
24	Magnesium (as Mg)
25	Calcium (as Ca)
26	Sodium (as Na)
27	Alkalinity (as HCO ₃)
28	Arsenic (as As)
29	Cadmium (as Cd)
30	Cyanide (as CN)
31	Chromium (as Cr)
32	Mercury (as Hg)
33	Lead (as Pb)
34	Selenium (as Se)
35	Iron (as Fe)
36	Poly nuclereromatic hydrocarbons
37	Polychlorinated biphenyle (PCB)
38	Aluminium (as A1)
39	Residual free chlorine
40	Pesticide Residues
41	'Alpha" activity
42	"Bela" activity
43	Yeast andmould counts 1 x 250 ml.
44	Salmonella and Shigella 1x 250 ml.
45	E.Coli or thermotoler ant bacteria 1 x 250 ml.
46	Coliforma bacteria 1 x 250 ml.
47	Faecal streptococci and staphylococcus aureus 1 x 250 ml.
48	Pseudomonas aeruginosa 1 x 250 ml.
49	Sulphite-reducing anaerobes 1x 50 ml.
50	Vibro cholera and V. Parahaemolyticus 1x 250 ml.
51	Aerobic Microbial Count 1 x 250 ml.

It is mandatory to have the following six water purification process or similar nature and type viz.

I. Chlorination of raw water.

II. Activated carbon filters.

III. Micron filters.

IV. Reverse Osmosis unit(RO).

V. Ultra Violet sterilizer unit.

VI. Ozonising unit.

Further purification by process of (i) Auto softener unit(ASP) (ii) Ultra filtration unit are also desired.