



मुख्य कारखाना प्रबंधक
इंजीनियरिंग कारखाना, काली गाम,
दिग्विजय नगर के सामने, साबरमती,
अहमदाबाद-382470.
No. G/542/1 Vol- I

Chief Workshop Manager,
Engineering Workshop, Kali Gam,
Opp : Digvijay nagar, Sabarmati,
Ahmedabad-382470.
Date : 08.04.24

INFORMATION IN REFERENCE TO RTI ACT -2005 : SECTION-4(1)(B) :

Sec-4 (1)(b)	Obligations as Public Authority	Remarks
(i)	The particulars of its organization, functions and duties;	Details displayed on the webpage of Railway Engineering Workshop at Sabarmati
(ii)	The powers and duties of its officers and employees;	The schedule of power of officers for "Execution of different work" are as per model "SOP" 2018 part (A) to (I) etc.
(iii)	The procedure followed in the decision making process, including channels of supervision and accountability;	The procedure/norms set for discharge of function are as per the provision contained in various codes/manuals. The general procedure instructions are also reiterated/issued from time to time.
(iv)	The norms set by it for the discharge of its functions;	The general procedural instruction are also reiterated/issued from time to time. The workshop deals with provision of various laws and Act promulgated by Government of India from time to time.
(v)	The rules , regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;	Link to Codes and Manuals (Link to Railway Board Estt. Directorate)

(vi)	A statement of the categories of documents that are held by it or under its control;	The policy letters are available at Railway Board's web site. WR BOOK OF SANCTION (HRD SECTION)
(vii)	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;	In this Workshop regular interaction takes place with both recognized Unions WRMS and WREU and SC/ST and OBC Associations.
(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public;	No such provision for any Board councils committee and other bodies consisting of two or more persons constituted as its part of or for the propose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public or the minutes of such.
ix	Such other information as may be prescribed;	Details displayed on the web page of Railway Engineering Workshop at Sabarmati
x	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;	Pay particulars file link Western Railway Salary, it is decided by Ministry of finance and Ministry of Railway which is dealt by account department.
xi	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	It is dealt by Account Department.
xii	The manner of execution of subsidy programme's, including the amounts allocated and the details of beneficiaries of such programme's;	Not applicable
xiii	Particulars of recipients of concessions, permits or	Not applicable

	authorization granted by it;				
xiv	The details in respect of the information, available to or held by it, reduce in an electronic form;	No such information, available to or held by it, reduced in an electronic form.			
xv	The particulars of facilities available to Citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;	Not applicable			
xvi	The names, designations and other particulars of the Public information officers;		Applet Authority	CPIO	PIO
		Name	Shri Niraj Kumar	Shri J.S. Rathor	Sh. Y.Radheshyam
		Designation	CWM(C.P.O.H&EWS)SBI	Workshop Manager-II	Assistant Personnel Officer
		Address & Pincode	Chief Workshop Manager, Engineering Workshop, Kali Gam, Opp : Digvijay nagar,Sabarmati, Ahmedabad-382470	Chief Workshop Manager, Engineering Workshop, Kali Gam, Opp : Digvijay nagar,Sabarmati, Ahmedabad-382470	Chief Workshop Manager, Engineering Workshop, Kali Gam, Opp : Digvijay nagar,Sabarmati, Ahmedabad-382470
		Mobile	9724093670	9724093673	9724093676
xvii	Such other information as may be prescribed; and there after update these publications every year.	Details displayed on the web page of Railway Engineering Workshop at Sabarmati			