

SAFETY DEPARTMENT – BHAVNAGAR DIVISION
(WESTERN RAILWAY)

The Safety Department serves as a catalyst for enhancing safety across Indian Railways at the divisional level. Its primary objective is to monitor the implementation of directives issued by the Railway Board and Headquarters on all matters related to safety.

At the divisional level, the safety organization is headed by the Senior Divisional Safety Officer (Sr. DSO), who reports to DRM at divisional level and to the Principal Chief Safety Officer (PCSO)/WR, CCG at HQ level. Sr. DSO is assisted by 01 Assistant Divisional Safety Officers (ADSO), Safety Counsellors and Ministerial staff.

Information under Section 4(1) (b) of RTI Act-2005

Subsection	Information to be disclosed	Details
4(1)(b)(i)	The particulars of its organization, functions and duties	Safety Branch at divisional level (Bhavnagar division) is headed by Senior Divisional Safety Officer (Sr.DSO-BVP) under control of DRM and further reports to PCSO at HQ level. He is assisted by Assistant Divisional Safety Officer (ADSO-BVP), Safety Counsellors and ministerial/clerical staff for day to day working. Organisation chart at divisional level – attached Safety department mainly deals with all train accidents, safety unusual, accident-related enquiry & DAR cases, accident statistics/analysis, Disaster Management Plan, Safety Drives, Safety Audit/Inspections, Safety Review Meetings, Safety Action Plan, Mock drill. Safety department conducts safety inspections, Safety Drives, Ambush Checks, Safety Audits, Surprise inspections, mock drills, disaster management exercises, attending Site of Accidents and Inspections at unusual Sites, Counselling, seminars, awareness programs.

4(1) (b)(ii)	The powers duties of its Officers & Employees	Officers and staff of safety department monitors adherence of safe working by executive departments by conducting various inspections, audits, drills etc so as to ensure safe train operation. Performs Duties as per accident manual and RB's directives. All members of the Safety Department must make themselves thoroughly conversant with the relevant rules and regulations as laid down in various official manuals and documents. These include the Establishment Manual, Accident Manual, General & Subsidiary Rules (G&SR), Operating Manual, IRCA Coaching and Goods Rules, Indian Railways Permanent Way Manual (IRPWM), Signal Engineering Manual (SEM), and ACTM, Block manual etc, rule books, and circulars issued by the Railway Administration from time to time. Familiarity with these documents is essential for the effective and responsible discharge of duties entrusted to safety department.
4(1) (b)(iii)	The procedure followed in the decision-making process including channels of Supervisors	The procedure/norms set for discharge of functions are as per the provisions contained in various codes/manuals.
4(1) (b)(iv)	The norms set by it for the discharge of its function	
4(1) (b)(v)	The rules, regulations, instructions, Manuals and records, held by it or under its control or used by its employees	As per policy guidelines, circulars, codes, manuals, SOP etc. issued by Railway Board, Zonal & Division. Ministry of Railways (Railway Board) – Link to codes and manuals

		Ministry of Railways (Railway Board) – link to various directorates for respective circulars. Accident Manual Operating Manuals Block Working Manuals G&SR Manuals and codes of each departments, Disaster management plan Records of various inspections, audits, accidents, mock drills, seminars, counselling, awareness program, safety drives are kept with safety department.
4(1) (b)(vi)	A statement of the categories of the documents that are held by it or under its control.	Railway Board Policy Circulars/Letters/JPOs related to Safety of train operation Accident Manuals, Operating Manuals, Block Working Manuals, G&SR, Manuals and codes of each department, Disaster management plan. Records of various inspections, audits, accidents, mock drills, seminars, counselling, awareness program, safety drives are kept with safety department
4(1) (b)(vii)	The particulars of any arrangements that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof	Not Applicable

4(1) (b)(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.	Not Applicable
4(1) (b)(ix)	A directory of its officers and DSO-BVP Mob employees.	Click here for telephone directory Sr. DSO-BVP , Mob- 9724097730 ADSO – Mob. 9724097903
4(1)(b)(x)	A Monthly remuneration received by each of its officers & employees, including the system of compensation as provided in its regulations.	It is decided by Ministry of Finance and Ministry of Railway to specified grade of officers & staff. This item is dealt by Accounts and personnel department
4(1)(b)(xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	Not Applicable
4(1)(b)(xii)	The manner of execution of subsidy programmers, including Person the amounts allocated and the details of beneficiaries of such programmes.	The Safety Department of Western Railway is not dealing with any kind of subsidy program
4(1)(b)(xiii)	Particulars of recipient's concession, permits, authorizations granted by it.	Not Applicable

4(1)(b)(xiv)	Details in respect of the information available to or held by it reduced in an electronic form.	Information is available on the Western Railway website. Click here for Western Railway Website
4(1)(b)(xv)	The particular of facilities available to citizens for obtaining information, including the working hours of a library or reading room. If maintained for public use.	Information is available on the Western Railway website. No Library or reading room for public use pertaining to Safety department is available Click here for Western Railway Website
4(1)(b)(xvi)	The name, designation and other particulars of information officer. the public information officer.	Public Information Officer (Safety Department) Sonu Kumar (I.R.S.E.E) Senior Divisional Safety Officer (Sr.DSO-BVP & PIO BVP) Divisional Railway Manager's Office – Bhavnagar Gujarat – 364003 Contact – 0278 2445481 Mob- 9724097730 Appellate Authority Ritwik Sharma Additional Divisional Railway Manager Divisional Railway Manager's Office – Bhavnagar Gujarat – 364003 Contact – 0278 2445506 Mob- 9724097001
4(1)(b)(xvii)	Such other information as may be prescribed and thereafter update these publications every year.	Information is updated from time to time and available on the Western Railway Site. Click here for Western Railway Website Indian Railway

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Sr. Divisional Safety Officer
Western Rly., Bhavnagar Para

Safety Department-BVP Division, Western Railway

(Divisional Railway Manager's Office, Near Gadhechi Vadla, Bhavnagar Para,
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Safety Department Organization Chart (Bhavnagar Division)

