

SIGNAL AND TELECOM DEPARTMENT

INFORMATION IN REFERENCE TO SECTION 4(b) OF RTI ACT 2005

Sub Section	Information sought	Remarks
4(b) i	The particulars of the organization functions and duties	Organization chart is attached as Annexure-'I' S & T department is responsible for creation and maintenance of the Signal & Telecom assets of the Division.
4(b) ii	The power of duties of Officer and employee	The schedule of power for Officers for Execution of different work are as per SOP Chapter 2 (Section -1, 2 & 3 etc.) For supervisor as per Chapter -3 (Section-1,2,3,4,5 & 6 of IRSEM) Click here https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,1,304,366,544,664
4(b) iii	The procedure followed in the decision making process including channels of supervision	The general procedural instructions followed as per policy circulars. The procedure/norms set for discharges of function are as per Railway Board, Zonal & Divisional office letter /circulars issued from time to time.
4(b) iv	The norms set by it for the discharge of its function	Click here for Rly Board's site for codes & Manuals
4(b) v	The rules regulations, instructions, manuals and records held by it or under its control or used by its employees	A number of rules, regulations, instructions, codes, manuals, Act etc have already been published by Railway board, Zonal, Divisional Railway from time to time Click here for Rly. Board's site
4(b) vi	A statement of the categories of the documents which are held by it or under its control	The Railway Board Policy Circulars and Important letters. Click here for Rly. Board's site Signal Directorate Telecom Directorate
4(b) vii	The particulars of any arrangement that exists for the consultation with or the representation by the member of public in relation to the formulation of its policy or the implementation thereof	No specific consultant existing for S&T department. The public interference is covered by Commercial.
4(b) viii	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and for the meeting of these boards, councils, committees and other bodies are open to the public or the minute of such meeting are accessible for public.	Not Applicable.

4(b) ix	A directory of the officers and employees.	Attached as Annexure – ‘II’
4(b) x	The monthly remuneration received by each of the officers and employees, including the system of compensation as provided in its regulations	Pertains to Accounts & Personnel Department.
4(b) xi	Indicating the budget allocation to all plans, details of all plans, proposed expenditure and report on disbursements made.	Click for Budget Order
4(b) xii	The manner of the execution of subsidy programs including the amount allocation and the details of beneficiaries of such programs	Does not pertain to S&T Department.
4(b) xiii	Particulars of concessions, permits or authorization obtained by the authority.	Does not pertain to S&T Department.
4(b) xiv	The details in respect of the information, available to or held by it, reduced in an electronic form	Information relating to organization, its evolution, budget speech, budget highlights, tourist facilities, passenger information, train information, availability of accommodation, status of tickets, internet booking of tickets, a number of codes/manuals, etc. have already been made available on Western Railway website. https://wr.indianrailways.gov.in/
4(b) xv	A description of the facilities available to citizens for obtaining information including the working hours of a library or reading room maintained for public use.	All issues related to information of Railway Passenger are dealt by commercial department.
4(b) xvi	Name, designation and other particulars of public information Officer (PIO)	<u>Public Information Office</u> Shri Shubham Karnani DSTE/MMCT Contact : 44803 & 9004499803 E-mail Id- dstemmct@gmail.com <u>Appellate Authority</u> Smt. Aarti Singh Parihar ADRM/OP&HR Contact : 44544 & 9004499003 E-mail ld-adrmnsmtwr@gmail.com
4(b) xvii	Such other information as may be prescribed and thereafter update these publication every years.	Information related to Tenders, press related, Important News etc as are available on https://wr.indianrailways.gov.in/

