

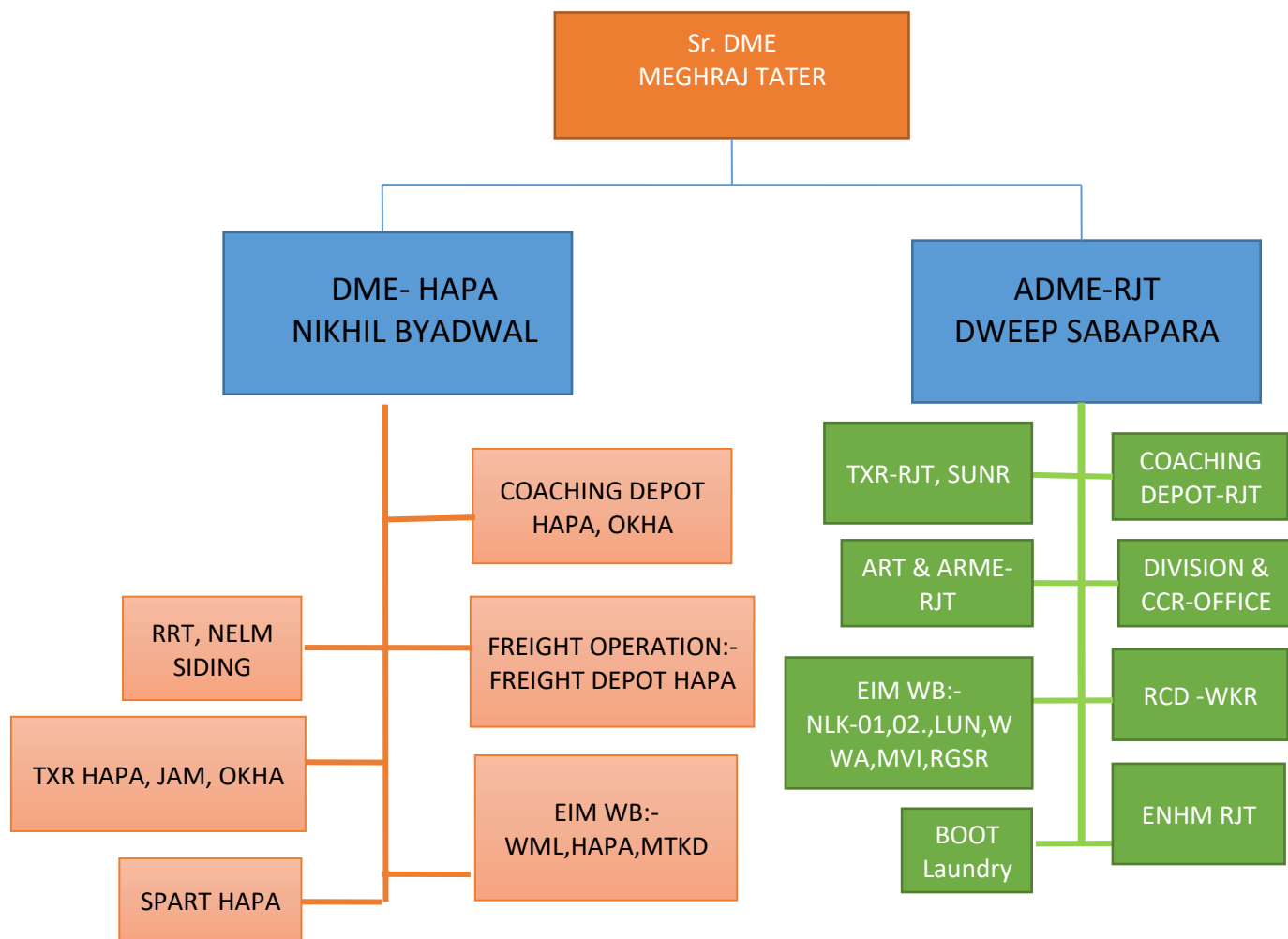
Western Railway
Mechanical Department of Rajkot Division
Information under section 4(1)(b) of Right to Information Act-2005

Section	Information	Designation
4(1) b (i)	The Particulars of its organization, functions and duties	Sr. Divisional Mechanical Engineer is the head of the Mechanical department of Rajkot division (Western Railway). He is assisted by two Assistant Divisional Mechanical Engineer, Rajkot. There are total 03 Carriage & Wagon Depots, 02 RCDs, 02 TXR points & 02 sidings in the division. See Annexure - A for Organization Chart of Mechanical department / Rajkot division. Functions and duties of Mechanical department's officers & staff are available on :- https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,1,304,366,541,1791,1792
4(1) b (ii)	The powers and duties of its officers and employees	The duties performed by the Officers are the same as that of supervisory and decision making. Click on Power and duties List :- https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,1,304,366,541,1791,1792
4(1) b (iii)	The procedure followed in the decision-making process ,including channels of supervision and accountability	The procedure/norms set for discharge of functions are as per the provisions contained in various codes/ manuals. The general procedural instructions are also reiterated/ issued from time to time. Click Rly Board's site for codes & manuals :- https://indianrailways.gov.in/railwayboard/view_section.jsp?lang=0&id=0,1,304,366,541,1791,1792
4(1) b (iv)	The norms set by it for the discharge of its function	A number of rules, regulations, instructions, codes, manuals, Acts, etc. have already been published and in use by the railway employees for discharging their functions. The instructions/policy issued by Railway Board is published on the Railway Board website.
4(1) b (v)	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;	Mechanical Department's rules, regulations, instructions, Codes :- https://wr.indianrailways.gov.in/
4(1) b (vi)	A statement of the categories of documents that are held by it or under its control	Various records pertaining to day-to-day smooth train operation and other activities related to this organization has been carried out as per the policy and guidelines issued

		by Railway Board, HQ office and Divisional office through various circulars/ instructions.
4(1) (vii)	b	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation or its policy or implementation thereof.
4(1) (viii)	b	A statements of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public
4(1) (ix)	b	A directory of its officers and employees
4(1) (x)	b	The monthly remuneration received by each of its officers and employee, including the system of compensation as provided in its regulations
4(1) (xi)	b	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made
4(1) (xii)	b	The manner of executions of subsidy programs, including the amounts allocated and the details of beneficiaries of such programs
4(1) (xiii)	b	Particulars of recipients of concessions, permits or authorizations granted by it.
4(1) (xiv)	b	Details in respect of the information available to or held by it reduced in an electronic form
4(1) (xv)	b	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use
4(1) (xvi)	b	The names, designations and other particulars of the public information officers;
		by Railway Board, HQ office and Divisional office through various circulars/ instructions. No specific consultant existing for Mechanical department. The public interference is covered by Commercial department though Railway User's Consultative Committee. No such committee specific to Mechanical department exists. See Annexure – C for List of Officers & staff with Telephone number. It is decide by Ministry of Finance and Ministry of Railway to specified grade of officers & staff. This item is dealt by Accounts department. Does not pertain to Mechanical department. Does not pertain to Mechanical department. Does not pertain to Mechanical department. Information related to Tenders, press related, Important News etc. are also available on https://wr.indianrailways.gov.in or https://www.ireps.gov.in All issues related to information of Railway Passenger are dealt by Commercial department. Shri Meghraj Tater CPIO & Sr. Divisional Mechanical Engineer, Rajkot,

		Email- srdmerjt@gmail.com Phone No. 9724094400 <u>Appellate Authority</u> Shri Brijesh Kumar Singh (Additional Divisional Railway Manager) Contact: (094)44002 & 0281-2476903
4(1) b (xvii)	Such other information as may be prescribed; and there after update these publications every year;	Information related to Tenders, press related, Important News etc. are also available on https://wr.indianrailways.gov.in or https://www.ireps.gov.in
4(1)(b) (xviii)	Incumbency position in Department of Revenue	Does not pertain to Mechanical department.

Organization chart



Mechanical Department Rajkot Division - Contact List

STATION	NAME	DESIGNATION	RLY PHONE	CUG MOBILE NUMBER
Div. Office, RAJKOT	MEGHRAJ TATER	Sr.DME	44500	9724094400
Div. Office, RAJKOT	DWEEP SABAPARA	ADME-I	44502	9724094401
DME office HAPA	NIKHIL BYADWAL	DME HAPA	44504	9724094403
Control Office (Mech.), RAJKOT	CHETAN UPADHYA	CCR	44514	9724094426
C&W Depot, RAJKOT	DHIRENDRA PRASAD	SSE (C&W)	44516	9724094495
ART, RAJKOT	MANIK RAJ	SSE (ART)	44520	9328904399
ARMV, RAJKOT	ANUBHAV KUMAR	SSE (ARMV)	44516	9328904401
Surendranagar	BHARAT KUMAR PARMAR	SSE (C&W) SUNR	41257	9328904370
Wankaner	MAYUR SINGH JADAV	CLI (FUEL)	42343	9724094405
C&W Depot, Hapa	R S CHANDEL	SSE (C&W) HAPA	46252	9724094197
SPART, Hapa	RAM AVTAR	SSE (SPART)	46259	9724094024
RCD, Hapa	RAMESH D. RATHOD	CLI (F)	46258	9724094044
Jamnagar	JITENDRA KUMAR	SSE (C&W)	46257	9724094056
C&W Depot, Okha	PRADIP KUMAR	SSE (C&W)	48208	9328904402