

Medical Department (RTM Division)

Information in reference to section 4 (1) (b) of RTI act-2005

Sub Section	Information sought	Information
4 (1) (b) (i)	The particular of its organization, functions and duties.	Duties and Responsibilities Introduction, The following list of duties provides broad guidelines of the activities to be undertaken by the different categories of staff. However all activities directly or indirectly related to the delivery of health care to the beneficiaries including multi- skilling and multipurpose activities with due approval of the competent authority, whenever needed, will constitute legitimate duty even though not specified in the list. This list is not exhaustive. All staff should carry out duties assigned to them by their superiors even though such duties do not find place in this Section. The details of the duties and responsibilities of the various categories of staff: - The duties and Responsibilities of the various categories of staff are given. https://indianrailways.gov.in/railwayboard/uploads/codesmanual/MMVol-I/main%20page.htm
4 (1) (b) (ii)	The power and duties of its Officers & employees	Officers: Act as per the schedule of powers delegated by Railway Board and carrying out all works related to train Medical. Staff: All Medical staffs have to perform duties as laid down under the various rules and regulations specified in the in the Manuals, Rules books, Circulars etc, from time to time https://indianrailways.gov.in/railwayboard/uploads/codesmanual/MMVol-I/main%20page.htm
4 (1) (b) (iii)	The procedure followed in the decision making process including channels of supervision and accountability.	Procedure followed as per general and subsidiary rule. Medical manuals, Accident manuals, station EMR working rule. In addition policy circulars/ important letters/instruction, Joint procedure orders etc, issued from Rly Board, Zonal Rly & Divisional office from time to time.
4 (1) (b) (iv)	The norms set by it for the discharge of its function.	https://indianrailways.gov.in/railwayboard/uploads/codesmanual/MMVol-I/main%20page.htm
4 (1) (b) (v)	The rules, regulations, instructions, manuals held by it or under its control or used by his employees by discharging its Functions.	As per general and subsidiary rule, Medical manuals, Accident manuals, station EMR working rule. In addition policy circulars/important letters/instruction/Joint procedure orders etc. issued from Rly Board, Zonal Rly & Divisional office from time to time. https://indianrailways.gov.in/railwayboard/uploads/codesmanual/MMVol-I/main%20page.htm
4 (1) (b) (vi)	A statement of the categories of documents that are held by it or under control.	As per general and subsidiary rule, Medical manuals, Accident manuals, station EMR working rule. In addition policy circulars/important letters/instruction/Joint procedure orders etc. Issued from Rly Board, Zonal Rly & Divisional office from time to time.
4 (1) (b) (vii)	The particulars of any arrangement that exists for consultation with or Representation by members of the public in relation to the formulation of its policy or implementation thereof	Not applicable

4 (1) (b) (viii)	A statement of the boards, councils committees and other bodies consisting of two or more persons constituted as it part or for the purpose of its advise and as to whether meeting of those boards, councils, committee and other bodies are open to the minutes of such meetings are accessible for public.	Not applicable
4 (1) (b) (ix)	A directory of its officers and employees	Attached.
4 (1) (b) (x)	The monthly remuneration received by each of its officers and the employees, including the system of compensation as provided in its regulations.	It is decided by ministry of finance and ministry of railway to the specific grade of officers and staff. The item is under purview of accounts and personnel department.
4 (1) (b) (xi)	The budget allocated to each of its agency, including the particular of all plans, proposed expenditure and reports on disbursement made.	Not applicable
4 (1) (b) (xii)	The manner of execution of amount allocated and the details of beneficiaries of each program.	Not applicable
4 (1) (b) (xiii)	The particulars of concessions, permits or authorizations granted by it	Not applicable
4 (1) (b) (xiv)	The details in respect of the information, available to or held by it reduced in an electronic from.	Public Time Table.
4 (1) (b) (xv)	The particulars of facilities available to citizens for obtaining information, including working hours of a library or reading room, if maintained for public use.	Not pertaining to Medical Dept.
4 (1) (b) (xvi)	The names. Designation and other particulars of the public information officers.	Public information officer (Dr. Anamika Awasthi) Public Information Officer and ACMS/DRH/RTM Phone No – 07412260406 Email - -cmsrtm1962@gmail.com Appellate Authority (Mr. Akshay Kumar) Appellate Authority and Additional Divisional Railway Manager, Divisional Railway Manager's Office, Do Batti, Ratlam (M.P.)- 457001 Phone No - 07412243212 Email - adrm@rtm.railnet.gov.in
4 (1) (b) (xvii)	Such other information as may be prescribed, and there after update this publications every year.	Information related to public time Table is updated and available on the Website of Western Railway. https://wr.indianrailways.gov.in .

MEDICAL DEPARTMENT

RATLAM DIVISION

DR. RAJESH KUMAR BEN

CMS

9752492500

Divisional Railway Hospital	Health UNIT		
1.Dr. M.K. Tatwade ACMS/RTM (Admin)-9752492511	1. HEALTH UNIT-COR Dr. Lokesh Jain Sr.DMO/COR—9001192516		6. HEALTH UNIT- DADN Dr Parth Gupta CMP/DADN-9669862991
2. Dr. Anamika Awasthi ACMS/RTM-9752492502			
3. Dr. Avinash Chandra ACMS /RTM-9752492509			
4 . Dr. Deepak Saklecha DMO /H&FW-RTM-9752492506	2. HEALTH UNIT-NMH Dr. Ranjana Singhal Sr.DMO-Gync-NMH 9752492515		7. HEALTH UNIT - RTM Station <u>NIL</u>
5. Dr. Nimisha Joshi DMO/Pediatric.-RTM-9752492513			
6. Dr Dr. Abhishek Joshi DMO/RTM-9752492505			
7. Dr Lena Elizabeth ADMO/RTM-9752492510	3. A. Dr Rajesh G ADMO/UJN--9752492504 B. Dr.Khuwaja Mujaffar Husain CMP/UJN-9174647992		8. HEALTH UNIT-DHD Dr. Chandra Prakash CMP/DHD-9624950986
8. Dr Naresh P . ADMO/RTM-9752492514			
09. Dr Mahima Yadav CMP/RTM-8619851186			
10. Dr Prakhar Sethiya CMP/RTM-7869788938	4. HEALTH UNIT-NAD Dr. Ankita Mehta Sr. DMO Gynecologist / NAD 9752492508		9. HEALTH UNIT GHATLA - RTM <u>NIL</u>
11. Dr Ravi Nagar CMP/RTM-8000747288			
12. Dr Mahendra Sethiya CMP/RTM-9753965492			
13. Dr Gaurav Kumar Ashish CMP/RTM-6376704858			
14. Dr Kavya CMP/RTM-9885758071	5. HEALTH UNIT-IND Dr. Soumya Priydarshini Sr. DMO/IND-9752492512		
15. Dr Katha Jems Mohan CMP/RTM-7719429768			
16. Dr Zeeshan Shaikh CMP/RTM -8989494294			